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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
7000	D301	Transition. (WCF)	160.0	LH			\$12,264.00
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
700001	D301	Transitional Labor (SOW 9.0) (WCF)					
7001	D301	Base Year Services - Program Management IAW PWS 1.5.1 and 2.0 - 2.6 (WCF)	2000.0	LH			\$155,249.00
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
700101	D301	Base Year, Mod 03: Incrementally fund Program Manager Support, PWS 2.0-2.6 for 1,800 hours. Mod 07: Incentive Fee Determination; Revise hours to 1,301 and De-obligate \$37,195.84. (WCF)					
7002	D301	Base Year Services - Corporate Network Support IAW PWS 1.5.1 and 2.1 (WCF)	4200.0	LH			\$228,871.00
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Government Underrun Share Line	70.0%				
700201	D301	Base Year, Mod 03: Incrementally Fund Network Support, PWS 2.1, for 3,779 hours Mod 07: Base Year Incentive Fee Determination; Revise hours to 1,480 and De-obligate \$107,328.38. (WCF)					
7003	D301	Base Year Services - Help Desk Services IAW PWS 2.2 (WCF)	12150.0	LH		\$506,638.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
700301	D301	Base Year, Mod 03: Incrementally fund Help Desk Support, PWS 2.2, for 10,937 hours. Mod 07: Base Year Incentive Fee Determination; Revise hours to 6,779 and De-obligate \$165,591.16. (WCF)					
7004	D301	Base Year Services - Server Administration Services IAW PWS 1.5.1 and 2.3 (WCF)	8350.0	LH		\$426,616.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
700401	D301	Base Year, Mod 03: Incrementally fund Server Admin Support, PWS 2.3, for 7,515 hours. Mod 07: Base Year Incentive Fee Determination; Revise hours					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		to 2,104 and De-obligate \$281,756.40. (WCF)					
7005	D301	Base Year Services - Corporate Process Automation Support IAW PWS 1.5.1 and 2.4 (WCF)	10200.0	LH		\$647,144.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
700501	D301	Base Year, Mod 03: Incrementally fund Corporate Process Automation Support, PWS 2.4, for 9,179 hours. Mod 07: Base Year Incentive Fee Determination; Revise hours to 4,145 and De-obligate \$306,219.90. (WCF)					
7006	D301	Base Year Services - Corporate Operational Support IAW PWS 2.5 (WCF)	2000.0	LH		\$64,480.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
700601	D301	Base Year, Mod 03: Incrementally fund Corporate Operations Support, PWS 2.5, for 1,800 hours. Mod 07: Base Year Incentive Fee Determination; Revise hours to 1,273 and De-obligate \$16,375.05 (WCF)					
7007	D301	Base Year Services - Comptroller Process Automation Support IAW PWS 2.6 (WCF)	2100.0	LH		\$105,312.00	

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
700701	D301	Base Year, Mod 03: Incrementally fund Comptroller Support, PWS 2.6, for 1,889 hours. Mod 07: Base Year Incentive Fee Determination; Revise hours to 1,183 and De-obligate \$29,817.56. (WCF)					
7008	D301	Base Year Optional Labor - Corporate Network Support IAW PWS 1.2 and 2.1 (WCF)	4000.0	LH		\$191,034.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
700801	D301	Base Year, Mod 03: Incrementally fund Optional Network Support, PWS 2.1, for 1,999 hours. Mod 07: Base Year Incentive Fee Determination; Revise hours to 600 and De-obligate \$67,015.70. (WCF)					
7009	D301	Base Year Optional Labor - Help Desk Service Support IAW PWS 1.2 and 2.2. (WCF)  Option	2000.0	LH		\$87,184.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Government Underrun Share Line	30.0%				
7010	D301	Base Year Optional Labor - Server Administration Support IAW PWS 1.2 and 2.3. (WCF)	4000.0	LH		\$184,050.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
701001	D301	Base Year, Mod 03: Incrementally fund Optional Server Admin Support, PWS 2.3.2, for 3,600 hours. Mod 05: De-obligate 3,600 hours in the amount of \$165,636. (WCF)					
7011	D301	Base Year Optional Labor - Information Assurance IAW PWS 1.2 and 2.3.2. (WCF)	4000.0	LH		\$249,361.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
701101	D301	Base Year, Mod 03: Incrementally fund Optional IA Support, PWS 2.3.2, for 3,600 hours. Mod 07: Base Year Incentive Fee Determination; Revise hours to 1,614 and De-obligate \$110,175.33. (WCF)					
7012	D301	Base Year Optional Labor - Corporate Process Automation Support IAW PWS 1.2 and 2.5 (WCF)  Option	2000.0	LH		\$100,297.00	

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7013	D301	Base Year Optional Item - Surge (WCF) Option	4150.0	LH			\$213,379.00

Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
7100	D301	Option Year One Services - Program Management IAW PWS 1.5.1 and 2.0 - 2.6 Mod 06: Exercise Option Year 1. (WCF)	2000.0	LH			\$157,578.00
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
710001	D301	OY1, Mod 06: Incrementally fund Program Manager Support, PWS 2.0-2.6 for 841.34 hours. Mod 08: Incrementally fund Program Manager Support, PWS 2.0-2.6 for 159 hours. (WCF)					
710002	D301	OY1, Mod 06: Incrementally fund Program Manager Support, PWS 2.0-2.6 for 841.34 hours. Mod 08: Incrementally fund Program Manager Support, PWS 2.0-2.6 for 159 hours. (WCF)					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
7101	D301	Option Year One Services - Corporate Network Support IAW PWS 1.5.1 and 2.1 Mod 06: Exercise Option Year 1. (WCF)	4200.0	LH		\$231,637.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
710101	D301	OY1, Mod 06: Incrementally fund Network Support, PWS 2.1, for 3,629.42 hours. Mod 08: Incrementally fund Network Support, PWS 2.1, for 569 hours. (WCF)					
7102	D301	Option Year One Services - Help Desk Services IAW PWS 2.2 Mod 06: Exercise Option Year One. Mod 06: Exercise Option Year 1. (WCF)	12150.0	LH		\$514,238.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
710201	D301	OY1, Mod 06: Incrementally fund Help Desk Support, PWS 2.2, for 10,607.17 hours. Mod 08: Incrementally fund Help Desk Support, PWS 2.2, for 1,063 hours. Mod 09: Incrementally fund Help Desk Support, PWS 2.2, for 402 hours. (WCF)					
7103	D301	Option Year One Services - Server Administration Services IAW PWS 1.5.1 and 2.3 Mod 06: Exercise Option Year 1. (WCF)	8350.0	LH		\$433,005.00	
		Max Fee					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
710301	D301	OY1, Mod 06: Incrementally fund Server Admin Support, PWS 2.3, for 3,898.27 hours. (WCF)					
7104	D301	Option Year One Services - Corporate Process Automation Support IAW PWS 1.5.1 and 2.4 Mod 06: Exercise Option Year One. (WCF)	10200.0	LH		\$655,384.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
710401	D301	OY1, Mod 06: Incrementally fund Corporate Process Automation Support, PWS 2.4, for 778.17 hours. (WCF)					
710402	D301	OY1, Mod 06: Incrementally fund Corporate Process Automation Support, PWS 2.4, for 6429.44 hours. Mod 08: Incrementally fund Corporate Process Automation Support, PWS 2.4, for 545 hours. Mod 09: Incrementally fund Corporate Process Automation Support, PWS 2.4, for 156 hours. (WCF)					
7105	D301	Option Year One Services - Corporate Operational Support IAW PWS 2.5 Mod 06: Exercise Option Year 1. (WCF)	2000.0	LH		\$65,447.00	
		Max Fee					
		Min Fee					



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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
710501	D301	OY1, Mod 06: Incrementally fund Corporate Operations Support, PWS 2.5, for 2,000 hours. (WCF)					
7106	D301	Option Year One Services - Comptroller Process Automation Support IAW PWS 2.6 Mod 06: Exercise Option Year 1. (WCF)	2100.0	LH		\$106,892.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
710601	D301	OY1, Mod 06: Incrementally fund Comptroller Support, PWS 2.6, for 2,014.57 hours. Mod 09: Incrementally fund Comptroller Support, PWS 2.6, for 79 hours. (WCF)					
7107	D301	Option Year One Optional Labor - Corporate Network Support IAW PWS 1.2 and 2.1 Mod 06: Exercise Option Year 1. (WCF)	4000.0	LH		\$193,900.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
710701	D301	OY1, Mod 06: Incrementally fund Optional Network Support, PWS 2.1, for 2,534.05 hours. (WCF)					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
7108	D301	Option Year One Optional Labor - Help Desk Service Support IAW PWS 1.2 and 2.2. (WCF)  Option	2000.0	LH		\$88,501.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
7109	D301	Option Year One Optional Labor - Server Administration Support IAW PWS 1.2 and 2.3 (WCF)  Option	4000.0	LH		\$186,810.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
7110	D301	Option Year One Optional Labor - Information Assurance IAW PWS 1.2 and 2.3.2 Mod 06: Exercise Option Year 1. (WCF)	4000.0	LH		\$251,741.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
711001	D301	OY1, Mod 06: Incrementally fund Optional IA Support, PWS 2.3.2, for 3,066.29 hours. Mod 08: Incrementally fund Optional IA Support,					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		PWS 2.3.2, for 922 hours. (WCF)					
7111	D301	Option Year One Optional Labor - Corporate Process Automation Support IAW PWS 1.2 and 2.5 (WCF)  Option	2000.0	LH		\$101,802.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7112	D301	Option Year One Optional Item - Surge (WCF)  Option	4150.0	LH		\$216,324.00	

Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
7200	D301	Option Year Two Services - Program Management IAW PWS 1.5.1 and 2.0 - 2.6 (WCF)	2000.0	LH		\$159,941.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
720001	D301	OY2, Mod 10, Incrementally fund Program Manager Support, PWS1.5.1 and 2.0 - 2.6 for 1,000 hours. (WCF)					
720002	D301	OY2, Mod 10, Incrementally fund Program Manager Support, PWS 1.5.1 and 2.0					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		- 2.6 for 1,000 hours. (WCF)					
7201	D301	Option Year Two Services - Corporate Network Support IAW PWS 1.5.1 and 2.1 (WCF)	4200.0	LH		\$234,441.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
720101	D301	OY2, Mod 10: Incrementally fund Network Support, PWS 1.5.1 and 2.1, for 4,200 hours. (WCF)					
7202	D301	Option Year Two Services - Help Desk Services IAW PWS 2.2 (WCF)	12150.0	LH		\$521,958.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
720201	D301	OY2, Mod 10: Incrementally fund Help Desk Support, PWS 2.2, for 12,150 hours. (WCF)					
7203	D301	Option Year Two Services - Server Administration Services IAW PWS 1.5.1 and 2.3 (WCF)	8350.0	LH		\$439,504.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
720301	D301	OY2, Mod 10: Incrementally fund Server Admin Support, PWS 1.5.1 and 2.3, for 8,350 hours. (WCF)					
7204	D301	Option Year Two Services - Corporate Process Automation Support IAW PWS 1.5.1 and 2.4 (WCF)	10200.0	LH		\$663,737.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line			70.0%		
		Government Underrun Share Line			70.0%		
720401	D301	OY2, Mod 10: Incrementally fund Corporate Process Automation Support, PWS 1.5.1 and 2.4, for 8,313.84 hours. (WCF)					
7205	D301	Option Year Two Services - Corporate Operational Support IAW PWS 2.5 (WCF)	2000.0	LH		\$66,429.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line			70.0%		
		Government Underrun Share Line			70.0%		
720501	D301	OY2, Mod 10: Incrementally fund Corporate Operations Support, PWS 2.5, for 2,000 hours. (WCF)					
7206	D301	Option Year Two Services - Comptroller Process Automation Support IAW PWS 2.6 has been transferred to Information CLIN 7213. (WCF)	0.0	LH		\$0.00	
		Max Fee					
		Min Fee					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
7207	D301	Option Year Two Optional Labor - Corporate Network Support IAW PWS 1.2 and 2.1 (WCF)	4000.0	LH		\$196,808.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
720701	D301	OY2, Mod 10: Incrementally fund Optional Network Support, PWS 1.2 and 2.1, for 2,032.44 hours. (WCF)					
7208	D301	Option Year Two Optional Labor - Help Desk Service Support IAW PWS 1.2 and 2.2. (WCF)	2000.0	LH		\$89,837.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
720801	D301	OY2, Mod 10: Incrementally fund Help Desk Service Support, PWS 1.2 and 2.2, for 556.56 hours. (WCF)					
7209	D301	Option Year Two Optional Labor - Server Administration Support IAW PWS 1.2 and 2.3 (WCF)	4000.0	LH		\$189,613.00	
		Max Fee					
		Min Fee					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
720901	D301	OY2, Mod 10: Incrementally fund Optional Server Administration Support, PWS 1.2 and 2.3, for 4,000 hours. (WCF)					
7210	D301	Option Year Two Optional Labor - Information Assurance IAW PWS 1.2 and 2.3.2 (WCF)	4000.0	LH		\$254,150.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	70.0%				
		Government Underrun Share Line	70.0%				
721001	D301	OY2, Mod 10: Incrementally fund Optional Information Assurance Support, PWS 1.2 and 2.3.2, for 4,000 hours. (WCF)					
7211	D301	Option Year Two Optional Labor - Corporate Process Automation Support IAW PWS 1.2 and 2.5 (WCF)	2000.0	LH		\$103,329.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPIFF
7212	D301	Option Year Two Optional Item - Surge (WCF)  Option	2000.0	LH			\$219,314.00

Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIFF
7213		Option Year Two Services - Comptroller Process Automation Support IAW PWS 2.6. This CLIN was transferred from 7206 in order to create price SLINs.					\$108,495.00
7213AA	D301	Option Year Two Services - Comptroller Process Automation Support IAW PWS 2.6. (WCF)	1519.0	LH			\$78,495.00
		Max Fee					
		Min Fee					
		Government Overrun Share Line			70.0%		
		Government Underrun Share Line			70.0%		
7213AB	D301	Option Year Two Services - Comptroller Process Automation Support IAW PWS 2.6. (WCF)	581.0	LH			\$30,000.00
		Max Fee					
		Min Fee					
		Government Overrun Share Line			70.0%		
		Government Underrun Share Line			70.0%		
7300	D301	Option Year Three Services - Program Management IAW PWS 1.5.1 and 2.0 - 2.6 (WCF)  Option	2000.0	LH			\$162,340.00
		Max Fee					
		Min Fee					



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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7301	D301	Option Year Three Services - Server Administration Services IAW PWS 1.5.1 and 2.3 (WCF)  Option	4200.0	LH		\$237,279.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7302	D301	Option Year Three Services - Help Desk Services IAW PWS 2.2 (WCF)  Option	12150.0	LH		\$529,776.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7303	D301	Option Year Three Services - Server Administration Services IAW PWS 1.5.1 and 2.3 (WCF)  Option	8350.0	LH		\$446,092.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun	30.0%				

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Share Line					
7304	D301	Option Year Three Services - Corporate Process Automation Support IAW PWS 1.5.1 and 2.4 (WCF)	10200.0	LH		\$672,273.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun	30.0%				
		Share Line					
		Government Underrun	30.0%				
		Share Line					
7305	D301	Option Year Three Services - Corporate Operational Support IAW PWS 2.5 (WCF)	2000.0	LH		\$67,425.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun	30.0%				
		Share Line					
		Government Underrun	30.0%				
		Share Line					
7306	D301	Option Year Three Services - Comptroller Process Automation Support IAW PWS 2.6 (WCF)	2100.0	LH		\$110,122.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun	30.0%				
		Share Line					
		Government Underrun	30.0%				
		Share Line					
7307	D301	Option Year Three Optional Labor - Corporate Network Support IAW PWS 1.2 and 2.1 (WCF)	4000.0	LH		\$199,760.00	

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7308	D301	Option Year Three Optional Labor - Help Desk Service Support IAW PWS 1.2 and 2.2. (WCF)	2000.0	LH		\$91,195.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7309	D301	Option Year Three Optional Labor - Server Administration Support IAW PWS 1.2 and 2.3 (WCF)	4000.0	LH		\$192,457.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7310	D301	Option Year Three Optional Labor - Information Assurance IAW PWS 1.2 and 2.3.2 (WCF)	4000.0	LH		\$256,578.00	
		Option					
		Max Fee					
		Min Fee					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7311	D301	Option Year Three Optional Labor - Corporate Process Automation Support IAW PWS 1.2 and 2.5 (WCF)  Option  Max Fee  Min Fee	2000.0	LH		\$104,879.00	
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7312	D301	Option Year Three Optional Item - Surge (WCF)  Option	4150.0	LH		\$222,348.00	

Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
7400	D301	Option Year Four Services - Program Management IAW PWS 1.5.1 and 2.0 - 2.6 (WCF)  Option  Max Fee  Min Fee	2000.0	LH		\$164,775.00	
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7401	D301	Option Year Four Services - Corporate Network Support	4200.0	LH		\$240,187.00	

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		IAW PWS 1.5.1 and 2.1 (WCF)					
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7402	D301	Option Year Four Services - Help Desk Services IAW PWS 2.2 (WCF)	12150.0	LH		\$537,716.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7403	D301	Option Year Four Services - Server Administration Services IAW PWS 1.5.1 and 2.3 (WCF)	8350.0	LH		\$452,769.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7404	D301	Option Year Four Services - Corporate Process Automation Support IAW PWS 1.5.1 and 2.4 (WCF)	10200.0	LH		\$680,993.00	
		Option					
		Max Fee					
		Min Fee					

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7405	D301	Option Year Four Services - Corporate Operational Support IAW PWS 2.5 (WCF)  Option	2000.0	LH		\$68,436.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	0.3%				
		Government Underrun Share Line	0.3%				
7406	D301	Option Year Four Services - Comptroller Process Automation Support IAW PWS 2.6 (WCF)  Option	2100.0	LH		\$111,775.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7407	D301	Option Year Four Optional Labor - Corporate Network Support IAW PWS 1.2 and 2.1 (WCF)  Option	4000.0	LH		\$202,757.00	
		Max Fee					
		Min Fee					
		Government Overrun Share Line	0.3%				
		Government Underrun	0.3%				

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		Share Line					
7408	D301	Option Year Four Optional Labor - Help Desk Service Support IAW PWS 1.2 and 2.2. (WCF)	2000.0	LH		\$92,535.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7409	D301	Option Year Four Optional Labor - Server Administration Support IAW PWS 1.2 and 2.3 (WCF)	4000.0	LH		\$195,344.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7410	D301	Option Year Four Optional Labor - Information Assurance IAW PWS 1.2 and 2.3.2 (WCF)	4000.0	LH		\$259,170.00	
		Option					
		Max Fee					
		Min Fee					
		Government Overrun Share Line	30.0%				
		Government Underrun Share Line	30.0%				
7411	D301	Option Year Four Optional Labor - Corporate Process Automation Support IAW PWS	2000.0	LH		\$106,453.00	

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Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
		1.2 and 2.5 (WCF)					
		Option					
		Max Fee					
		Min Fee					
		Government	0.3%				
		Overrun					
		Share Line					
		Government	0.3%				
		Underrun					
		Share Line					

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7412	D301	Option Year Four Optional Item - Surge (WCF)	4150.0	LH			\$225,441.00
		Option					

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
9000	D301	Base Year ODCs (WCF)	1.0	LO	\$22,454.00
900001	D301	Base Year, Mod 03: Incrementally fund Base Year ODCs. (WCF)			
9001		Base Year CDRLs - NSP			\$0.00
9100	D301	Option Year One ODCs Mod 06: Exercise Option Year 1 ODCs. (WCF)	1.0	LO	\$22,454.00
910001	D301	OY1, Mod 06: Incrementally fund OY1 ODCs. (WCF)			
9101		Option Year One CDRLs - NSP			\$0.00
9200	D301	Option Year Two ODCs (WCF)	1.0	LO	\$22,454.00
920001	D301	OY2, Mod 10: Incrementally fund OY2 ODCs. (WCF)			
9201		Option Year Two CDRLs - NSP			\$0.00
9300	D301	Option Year Three ODCs (WCF)	1.0	LO	\$22,454.00
		Option			
9301		Option Year Three CDRLs - NSP			\$0.00
9400	D301	Option Year Four ODCs (WCF)	1.0	LO	\$22,454.00
		Option			
9401		Option Year Four CDRLs - NSP			\$0.00

**HQ B-2-0007 LIMITATION OF COST OR LIMITATION OF FUNDS LANGUAGE**



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The clause entitled "LIMITATION OF COST" (FAR 52.232-20) OR "LIMITATION OF FUNDS" (FAR 52.232-22), as appropriate, shall apply separately and independently to each separately identified estimated cost.

(End of Text)

**HQ B-2-0015 PAYMENTS OF FEE(S) (LEVEL OF EFFORT – ALTERNATE 1)**

**(NAVSEA) (MAY 2010)**

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, or "fixed fee" in cost-plus-fixedfee type contracts for level of effort type contracts.

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52.216-10), as applicable. Such payments shall be submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or "INCENTIVE FEE" clause, as applicable, and shall be paid at the hourly rate(s) specified above per man-hour performed and invoiced. Total fee(s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract. In no event shall the Government be required to pay the Contractor any amount in excess of the funds obligated under this contract.

(End of Text)

**HQ B-2-0021 CONTRACT SUMMARY FOR PAYMENT OFFICE (COST TYPE) (FEB 1997)**

This entire contract is cost type.

(End of Text)

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### SECTION C DESCRIPTIONS AND SPECIFICATIONS

#### 1.0 GENERAL REQUIREMENTS AND INFORMATION

##### 1.1 Background

The Naval Undersea Warfare Center Division, Keyport, WA (NUWC Keyport), operates under the Department of the Navy enterprise wide network and computing environment with standard architecture and services, and a uniformly high level of security. Federal statutes, Department of Defense (DoD) and Department of Navy (DON) directives provide the overarching policy that governs and operates within the bounds of that policy.

Applications developed for the Navy Enterprise Network (formerly NMCI) environment should require no desktop components or plug-ins to operate and only use an Internet Browser.

##### 1.2 Scope

NUWC Division Keyport has a requirement for Information Technology (IT) Support of the corporate infrastructure. The contractor shall provide personnel with professional, technical skills to support the IT tasks of this facility with limited support relative to the Navy Enterprise Network contract, including support of new and existing applications and programs that may or may not be linked to the Research Development Test and Evaluation (RDT&E) network.

There are currently twenty two (22) full time equivalents (FTE) including a full time Program Manager. This level of effort was reached due to system vulnerabilities, compliance of heightened security requirements, and corporate application enhancements.

These requirements are anticipated to continue to increase throughout the performance of this contract therefore additional support option hours may be required. Estimate the following for minimal support each option period:

- 2.0 Program Manager – 2,000 hrs.
- 2.1 Corporate Network Support – 4,000 hrs.
- 2.2 Help Desk Services Support – 10,000 hrs.
- 2.2.4 Corporate VTC Support – 2,000 hrs.
- 2.3 Server Administration – 8,000 hrs.
- 2.4 Corporate Process Automation – 10,000 hrs.
- 2.5 Corporate Operational Support – 2,000 hrs.
- 2.6 Comptroller Process Automation – 2000 hrs.

Estimate additional hours under Option CLINs for the following tasks:

Table C-1: Description of Optional Support CLINs

Tasks	Description - Optional Support CLINs	Quantity	Unit
2.1	Corporate Network Support	4000	hrs
2.2	Help Desk Service Support	2000	hrs
2.3	Server Administration Support	4000	hrs
2.3.2	Information Assurance	4000	hrs
2.4	Corporate Process Automation	2000	hrs

##### 1.3 Location

Primary locations for the services outlined in this work statement are local at NUWC, Division Keyport, Keyport Bangor Annex, and Keyport Bangor Docks. The majority of the services are at NUWC Division Keyport. Other locations may be Nanaimo, Canada.

Travel may be required to other locations. Travel required of this effort will be directed by the Contracting Officer Representative (COR) through Technical Instruction (TI) letters. Estimate three (3) trips per year during the twelve

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(12) month performance period to provide General IT support. For travel to Nanaimo, Canada, assume the duration will be for two (2) days for each trip.

#### 1.4 General Support

The tasks listed will all require services which include the following: corporate network and server support, help desk customer support, corporate application and process automation, documentation of processes and procedures, presentation of materials and techniques, technical briefs and presentations written or verbal, and training sessions to user groups based on areas of expertise. Metrics, metric charting, and data collections to support metrics may be required of certain tasks to measure production, availability, and performance. Development of new metrics may be required.

The contractor shall follow all federal, state, and NUWC Division Keyport regulations where applicable for safety, services, and information handling.

Any effort undertaken by the contractor pursuant to oral direction and instructions, other than in accordance with the provisions herein, shall be at the contractor's risk and expense.

##### 1.4.1 Program Management

The contractor shall establish and maintain a management program during task order performance, incorporating details of the requirements set forth in this performance work statement (PWS). The management plan must reflect an understanding of all tasks and performance objectives specified in this PWS and describe an approach to satisfy these requirements. As a minimum, the plan shall identify all contractor resources; i.e., equipment, material, supplies, and staffing plan detailing how these resources will enable the contractor to meet performance objectives.

##### 1.4.2 Subcontractor Management

The contractor is responsible for performance requirements delineated in this PWS, and shall institute appropriate management actions relative to subcontractor performance. Requirements that are contractually specified shall apply to subcontractor performance; however, the contractor shall be accountable for compliance of subcontractors and is responsible for ensuring all deliverable products comply with task order requirements.

##### 1.4.3 Assignment of Responsibility and Authority

The contractor shall identify the organizational elements responsible for conducting the activities delineated in this PWS. Responsibilities shall be assigned and clear lines of authority defined for determining and controlling the resources necessary to satisfy each element of this PWS. The following billets (at a minimum) shall be considered key personnel. The contractor shall appoint, in writing, all persons filling these billets. The contractor shall notify the Government of any changes regarding authority, responsibility, or key personnel changes made by the contractor during the period of performance in accordance with clause 5252.237-9106, Substitutions of Key Personnel, of the basic contract.

#### 1.5 Key Personnel

##### Program Manager

- The contractor shall designate a full time on site Program Manager (PM) and project leads with the following desired qualifications and possess sufficient corporate experience and the authority to manage, direct, execute and control all elements of the task order.

- The PM shall serve as the primary technical point of contact between the contractor and the COR, and be responsible for the coordination of all contractor technical activities related to the task order. The project leads shall provide day to day supervision of the work force on site.

##### Team Lead

- The contractor shall designate Team Leads who will provide day to day supervision of the work force on site. Team Lead positions include Network Engineer; Sr. Server Administrator, and Sr. Programmer Developer.

##### 1.5.1 Desired Qualifications and Skillset

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#### Program Manager

- A minimum of five (5) years of full-time professional experience working in engineering, scientific, or technical disciplines in IT systems support.
- At least three (3) years specific experience in managing programs that provides technical engineering services similar in scope and complexity as those in the Performance Work Statement.
- Experience as primary point of contact for contractor's tasking, including ability to direct a multi-disciplined team of technical experts, manage staffing and resources, develop cost and schedules estimates, provide metrics, and prepare budget and status reports.

#### Network Engineer - Cisco Certified Network Professional (CCNP)

- Five (5) years of professional experience in design, implementation, and operation of a geographically dispersed network
- Two (2) years professional experience with Cisco Voice over Internet Protocol (VoIP)
- Must hold valid Cisco Certified Network Professional certification
- Must hold a current CompTIA Security + and/or International Information Systems Security Certification Consortium ((ISC)<sup>2</sup>) Systems Security Certified Practitioner (SSCP)

#### Sr. Server Administrator

- Five (5) years of full-time professional experience working with the configuration, deployment, and operation and maintenance of Microsoft and Linux server operating systems.
- At least five (5) years specific experience in managing Microsoft Active Directory, DNS, and DHCP services
- Must hold a minimum of the following IT certifications:
  - Current CompTIA Security + and/or International Information Systems Security Certification Consortium ((ISC)<sup>2</sup>) Systems Security Certified Practitioner (SSCP)
  - Current Microsoft Server and/or VMware VCP Certification
- One (1) year minimum experience using the following IT technologies
  - Storage Area Networking (SAN)
  - Server/Desktop virtualization
  - SSL services
  - Microsoft SQL

#### Sr. Programmer Developer

- Seven (7) years of analyzing user requirements; envisioning system features and functionality; designing and developing user interfaces in Microsoft SharePoint; determining design methodologies; completing programing using visual studio; designing and conducting testing.
- Has demonstrated understanding of developing SharePoint components including web parts, pages and services; User controls; windows services and workflows using Visual Studio .NET.
- Proficient in SharePoint development using at least two (2) of the following: Windows; Visual Studio.NET; C#; and Java.

#### 1.6 Award Type

A Cost Plus Incentive Fee (CPIF) task order is planned for the base period of one year, with four (4) one-year options.

#### 1.7 List of References

Table C-2: Reference List

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Reference	PWS Paragraph
ISO 9001: 2000 Documentation	2.1, 2.3, 2.4,
EIA/TIA Fiber Optic Text Procedures: FOTP-60 & 107A, OFSTP-MA	2.1
KPT 5230-16 Information Services Division, Network Services	2.1, 2.4
IEEE 802.3 Standards	2.1
Occupational Safety and Health Administration (OSHA) Regulations 1910.268 Telecommunications	2.1, 2.4
Navy Occupational Safety and Health (NAVOSH) Regulations	2.1
BISCI Telecommunications Distribution Methods Manual	2.1, 2.4
Federal Regulation Section 508 Compliance	2.3
DoD Instruction 8500.2, "Information Assurance (IA)	2.3.2
DoD Directive 8570.1, "Information Assurance Training, Certification, and Workforce Management", 15 Aug 2004	2.3.2
DoD 8570.01-M, "Information Assurance Workforce Improvement Program" of 19 Dec 2005	2.3.2
SECNAV M-5239.2 "DON IA Workforce Management Manual", May 2009	2.3.2
CJCS Instruction 6510.01D, "Information Assurance and Computer Network Defense", 15 June 04	2.3.2
CJCS Manual 6510.01, "Defense-in-Depth: Information Assurance (IA) and Computer Network Defense (CND)", Current as of 12 Aug 2008	2.3.2
SECNAVINST 5239.3A, "DON IA Policy", of 20 Dec 2004	2.3.2
DoD Instruction 8510.01, "DoD Information Assurance Certification and Accreditation Process DIACAP)", 28 Nov 07	2.3.2
DoD 5200.1-R "DoD Information Security Program Regulation", Jan 97	2.3.2
SECNAV M-5510.30, DON Personnel Security Program Manual", 30 Jun 06	2.3.2
SECNAV M-5510.36 "DON Information Security Program (ISP) Regulation", 30 Jun 06	2.3.2
NUWC DIVKPT 5238, Web Page Management at NUWC Division	2.4
KPT 5236-06 Software Acquisition Guidance	2.4
KPT 30-19 Information Resources Department, Business Process Automation (BPA)	2.4
KPT 5230-20 Information Resources Department, Operational Support	2.4
Corporate Application requirements documents	2.4
Commercial Hardware Manuals for Computers and Peripherals	2.5, 2.6
KPT 11016-01 Management of Plant and Minor Property Rev E, 16 May 2014	2.5.1
Comptroller Operations Procedures	2.6
Comptroller On-Line Technical Procedures	2.6
Comptroller Application Systems Documentation and Procedures	2.6
Corporate Business Systems Procedures	2.6
Corporate Business Systems Recovery Procedures	2.6
Corporate IT Department and Comptroller Office Standards for Development	2.6
Comptroller Weekly Progress Report Template	2.6
Comptroller Application Support List	2.6
NUWC DIVKPT 7601 - FINANCIAL REPORTING MAINTENANCE	2.6
NUWC DIVKPT 5213 - NUWC Division Keyport Forms MANAGEMENT	2.6

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## 2.0 TASK ORDER PERFORMANCE REQUIREMENTS

### 2.1 Corporate Network Support

Provide technical support in the installation, maintenance, operation, troubleshooting, upgrading and re-configuration of Keyport's corporate network components and cable facilities. Estimate two (2) unclassified and three (3) classified environments, which includes the following network scope:

- 300 Layer 2/Layer 3 devices
- 10 Wide Area Network (WAN) links
- 2 Cisco Unified Communication Manger (CUCM) clusters
- 2 Cisco Unity Connection (CUC) clusters
- 2 Cisco Emergency Responder (CER) deployments
- 1700 Cisco Voice over Internet Protocol (VoIP) phones
- 1 Cisco Identity Services Engine deployment

Duties include:

- Plan and perform regular scheduled maintenance
- Troubleshoot complex enterprise routed IPv4 and IPv6 switched networks and Voice over Internet Protocol (VoIP) utilizing modern network troubleshooting tools and sophisticated test equipment ensuring all equipment meets current DoD Security Technical Implementation Guides (STIGs) and Information Assurance Vulnerability Assessment (IAVA) requirements.
- Perform copper and fiber optic installations and interconnectivity requirements, and various network modernization projects.
- Estimate 24 actions per year
- Respond to trouble tickets upon receipt, acknowledge receipt via email, phone call, or site visit, perform the required function, and close out the tickets.
- Estimate 15 tickets per day
- Install, troubleshoot, and provide preventative and corrective maintenance and repair of VoIP telephones and associated voice mail (Cisco Sys Inc.).
- Estimate 48 actions per year
- Provide support for move, add, and change to VoIP equipment and accounts.
- Estimate 100 actions per year
- Install, troubleshoot, and provide preventative and corrective maintenance and repair of the fiber optic cable system.
- Estimate 4 actions per year
- Install, move, configure, maintain, monitor performance, test, diagnose, and resolve problems for all network hardware and software components.
- Provide documentation related to any equipment change or modification; follow government owned Configuration Management plan.
- Update and maintain network engineering drawings and operation documentation.
- Estimate 200 actions per year
- Perform site surveys for network installs and/or moves to determine scope and develop plans.

Work in confined spaces, which are sometimes hazardous, may be required. This work includes, but is not limited to, manhole access to underground cable vaults and conduit/duct systems, that may require the use specialized safety equipment (i.e., portable gas monitors). Aerial cable work is required. This work will be performed in compliance

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with all Federal, State, Local, NUWC Division Keyport, and all applicable safety regulations. The installation of systems may require use of a leased vehicle, rental of special equipment to support emergent services, and minor parts to perform repairs, which includes, but is not limited to:

- o A vehicle with cable reel
- o Aerial cable lashing machine

Additional requirements include contractor assist as needed in the administration and maintenance of Keyport's IDS and Firewall systems to include the creation of IDS signatures and IDS event analysis along with the general configuration control and administrative maintenance of Keyport Firewall Systems.

Table C-3: Networking Environment

<b>Networking Environment</b>	
A variety of networking hardware/software will be used and supported under designated tasks. Representative products are as follows:	
<ul style="list-style-type: none"> <li>• Cisco Communication Equipment (Layer 2/3 Devices)</li> </ul>	<ul style="list-style-type: none"> <li>• LAN Manager(NETBIOS)</li> </ul>
<ul style="list-style-type: none"> <li>• Modems</li> </ul>	<ul style="list-style-type: none"> <li>• UTP Cable Testers</li> </ul>
<ul style="list-style-type: none"> <li>• Terminal Servers</li> </ul>	<ul style="list-style-type: none"> <li>• TCP/IP</li> </ul>
<ul style="list-style-type: none"> <li>• Network Analyzers-Sniffers</li> </ul>	<ul style="list-style-type: none"> <li>• Spectrum Analyzer</li> </ul>
<ul style="list-style-type: none"> <li>• Optical Time Domain Reflectometer (OTDR)</li> </ul>	<ul style="list-style-type: none"> <li>• Enterprise Monitors</li> </ul>
<ul style="list-style-type: none"> <li>• Fiber Optic Cable Termination Equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Fusion Splicers</li> </ul>
<ul style="list-style-type: none"> <li>· Cisco Access Control System</li> </ul>	<ul style="list-style-type: none"> <li>· Cisco Identity Service Engine</li> </ul>
<ul style="list-style-type: none"> <li>· Cisco Emergency Responder</li> </ul>	<ul style="list-style-type: none"> <li>· Cisco Voice over IP (VoIP)</li> </ul>
Keyport's networking environment consists of thinwire, Category 5 UTP and fiber optic installations. Performers shall be knowledgeable of the following:	
Keyport's Local Area Network (LAN) includes:	Keyport's Wide Area Network (WAN) Includes:
<ul style="list-style-type: none"> <li>• Thinwire Ethernet (10Mbps)</li> </ul>	<ul style="list-style-type: none"> <li>• T1 (1.544 MBps)</li> </ul>
<ul style="list-style-type: none"> <li>• Ethernet (10Mbps)</li> </ul>	<ul style="list-style-type: none"> <li>• FT1 (UP TO 1.544 Mbps)</li> </ul>
<ul style="list-style-type: none"> <li>• Fast Ethernet (100Mbps)</li> </ul>	<ul style="list-style-type: none"> <li>• RS232 V3.5</li> </ul>
<ul style="list-style-type: none"> <li>• Gigabit Ethernet (100Mbps)</li> </ul>	<ul style="list-style-type: none"> <li>• RS530</li> </ul>
<ul style="list-style-type: none"> <li>· IPv6</li> </ul>	<ul style="list-style-type: none"> <li>• RS422/449</li> </ul>
<ul style="list-style-type: none"> <li>· Bit Error Rate Tests</li> </ul>	<ul style="list-style-type: none"> <li>• ISDN PRI/BRI Lines</li> </ul>
<ul style="list-style-type: none"> <li>· Type 1 Encrypters</li> </ul>	<ul style="list-style-type: none"> <li>• OC-3 (155.52 MBps)</li> </ul>

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· SNMP Services	• DS-3 (44.736 MBps)

#### Skills required for Task 2.1 Corporate Network Support

- Fiber Optic cable installation and termination
- Cat5/5E cable installation and termination
- Current Comptia Security + and/or ISC2 SSCP
- Current Cisco Certified Network Associate certification is required
- Current Cisco Certified Network Associate-Voice is required

#### 2.2 Help Desk Services

Help Desk Services incorporates operation of the corporate Help Desk, desktop and peripheral support, computer repair and baseline services, and Video Teleconference (VTC) operations. Table C-4 and C-5 lists required skills and a variety of hardware and software supported under this task. Help desk services must meet the following government requirements.

- Operate during the core hours of 0600-1730 (M-F).
  - Receive, resolve, and/or assign customer support tickets
- Estimate 720 tickets per month (Total ticket estimate for sections 2.2.1, 2.2.2, 2.2.3, and 2.2.4) with a breakdown as follows:

§ 504 Customer Support tickets (section 2.2.1 and section 2.2.2)

§ 166 Escalated tickets (tickets resolved outside sections 2.2.1, 2.2.2, and 2.2.3)

§ 20 Computer repair tickets (section 2.2.3)

§ 30 VTC tickets/sessions (section 2.2.4)

- Strive to maintain less than 30 open tickets.

##### 2.2.1 Help Desk

- Operate and monitor on-site IT Help Desk resolving questions related to Desktop issues with a “first call resolution” minimum goal of 70%. For the purposes of this PWS, First Call Resolution is defined as a Customer's inquiry or problem is resolved in one call, without escalation, eliminating further calls by the help desk or customer to reach a solution.

- Record and assign all trouble calls that come into the Help Desk using designated call-tracking software.

Escalate or forward trouble tickets that cannot be resolved to the appropriate team or individual.

- Maintain the Code 104 IT Situational Report (SITREP) information site documenting current application and or service outages.

○ Estimate 36 reports per year

- Monitor IT systems and services and notify the appropriate team or individual when a failure occurs on one or more of the following services/applications:

○ Virtual Private Network (VPN)

○ Electronic Mail

○ Networking Services

○ Customer Open Calls and or un-acknowledged trouble tickets

○ Corporate Applications and or Services accessibility



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- Document and/or create procedures and processes used to support operation and monitoring of the corporate helpdesk function.
- Estimate 20 procedures/processes per year
- Create and provide monthly metrics that reflect the workload and level of effort in support of the corporate helpdesk function.
- Manage Active Directory domain users including account creations, deletions, and modifications.
- Estimate 30 actions per month
- Maintain reader board information and configuration.
- Estimate 100 actions per year

### 2.2.2 Desktop and Peripheral Support

Provide analytical and technical on-site support for the operations of desktop/laptop computers, workstations and peripherals on corporate hardware within unclassified and classified environments. Design, develop, and maintain installations of a variety of client operating systems including, but not limited to activities associated with the investigation of new operating systems, installation techniques and options, the maintenance and updates for new and existing operating systems, and the configuration of the many different components of the workstation operating system to provide for reliable and stable integration into the Keyport environment.

- Install, maintain, and troubleshoot user application software and system configurations
- Develop and maintain configurations for a variety of client computing systems, such as workstations, laptops, and handheld computers baselines meeting all current DoD Security Technical Implementation Guides (STIGs) and Information Assurance Vulnerability Assessment (IAVA) requirements.
- Update system and office automation configurations, in accordance with the baseline to current standards, software versions/releases, and solve user initiated configuration problems.
- Provide customer support via the network, the telephone, or personal on-site visits to identify, troubleshoot, analyze, and resolve desktop systems and/or corporate application errors.
- Create and maintain server based print queues.
- Utilize automated centralized management techniques for software deployment, maintenance, and configuration.
- Provide troubleshooting support and training on defined corporate software and office suite baselines (such as MS Office, Windows Operating System, and SharePoint).
- Provide conference room support including Personal Computer (PC) setups, PC projection and PC sound
- Estimate 5 per month

### 2.2.3 Computer Repair Facility

Provide support for desktop and laptop computers, printers and monitors. Support includes:

- Perform PC workstation installation, troubleshooting, preventative, and corrective maintenance of all Government controlled hardware that is Non Navy Enterprise Network hardware/equipment.
- Maintain an estimated 1100 PC's, monitors, 100 laser/inkjet printers. Identify hardware problems and recommend disposition to the customer if spare stock is not available.
- Maintain corporate classroom hardware to include hardware baselines meeting designated class objectives or provided specifications.
- Evaluate hardware/software compatibility. Provide hardware upgrade and replacement recommendations.
- Provide customers with estimated upgrade/repair costs and turn-around time. Prioritize workload based on emergent customer requirements.
- Design, create, and maintain standardized client images for deployment purposes.
- Retain replaced parts to be reutilized as spares. Hardware covered under warranty shall be shipped to the vendor and the customer shall be notified on return of the item.
- Provide monthly metrics on number of systems that were base-lined and Mean Time to Repair.

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<b>Helpdesk Services</b>	
A variety of hardware and software will be used in tasks 2.2. Representative products follow:	
• Outlook Email Client	• Databases
• DOS, any version	• Graphics Programs
• Terminal Emulation Programs	• Project Management Software
• Windows Desktop Operating Systems	• Query /Reporting Software
• Windows Server Operating Systems	• Web Tools
• Microsoft Office Tool Suite	• IBM Compatible PC's
• Remote Control Software	• Web Hyperlink Tools
• ODBC	• Windows Active Directory
• Desktop and laptop computer systems	• Networked and non-network printers
• Networked and non-network scanners	• Smartcard authentication

Minimum or better skill set required for Customer Support:

- Current CompTIA Security + and/or ISC<sup>2</sup> SSCP
- Current Microsoft Desktop Operating System Certification
- Understanding of Virtual Private Network
- Understanding of Web Proxy services
- Understanding of H.320/H.323 Video Teleconferencing systems
- Streaming Media
- Microsoft Desktop Certification
- Understanding of Data at Rest solutions

#### 2.2.4 Corporate VTC

- Schedule, setup, and troubleshoot unclassified and classified corporate Video Teleconferencing (VTC) sessions.
- Maintain VTC room access and usage logs.
- Provide monthly metrics on VTC's total number of sessions including successful and unsuccessful events.

Table C-5: VTC Environment

<b>VTC Environment</b>	
A variety of hardware and software will be used in task 2.2.4. Representative products as follows:	
• PolyCom Bridges and CODECS	• CSU/DSU
• Polycom PathNavigator	

Minimum or better skill set required for VTC Support:

- Current CompTIA Security + and/or ISC<sup>2</sup> SSCP
- Thorough understanding of H.323 and H.320 video conferencing technologies

#### 2.3 Server Administration

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### 2.3.1 Server Support

Provide analytical and technical on-site support for the operations of Windows/Linux based servers and storage. Estimate two (2) unclassified environments and three (3) classified environments with the following estimated total server/storage count:

- Physical Servers: 60
- Virtual Servers: 200
- Storage Arrays: 15

The contractor shall attempt to achieve 99.9% availability for all Keyport Corporate systems. Requirements include administration of the corporate servers/systems, listed:

- Internet Information Services
- Servers using Microsoft Server and Linux Operating Systems
- System Management
- Software Update Services
- Load-Balancing/Clustering Services
- SharePoint Services
- Server Certificate Services
- Virtual Application Services
- SNMP Management tools
- HP EVA, MSA, 3PAR Storage Arrays
- VMware Virtualization Services
- Microsoft Active Directory
- Assured Compliance Assessment System (ACAS)
- Host Based Security System (HBSS)
- Symantec Backup software
- AvePoint Backup software
- Data at Rest (DAR) system

Provider's responsibilities shall include following services, listed:

- The contractor shall respond to assigned trouble-tickets calling the customer within 60 minutes of receipt to acknowledge.
- Estimate 400 tickets annually
  - Plan and coordinate installation, testing, troubleshooting, operation, and maintenance of hardware and software systems for all corporate servers/systems.
  - Maintain corporate server Operating System (OS) baselines meeting all current DoD Security Technical Implementation Guides (STIGs) and Information Assurance Vulnerability Assessment (IAVA) requirements.
  - Plan and schedule the installation of new and modified hardware/software, allocating system resources, managing accounts, network rights, and access to systems and equipment.
  - Perform server backups to provide for system restoration, file and database recovery, and disaster recovery.
- Estimate 25 backup routines performed nightly
  - Validate backups periodically to ensure restoration success.
- Estimate a 10% sampling monthly
  - Recover, reload, and restore files, server volumes, and databases as required to provide immediate user access to required data
- Estimate 30 recoveries annually
  - Implement and utilize Information Assurance (IA) security procedures and tools.
  - Resolve hardware/software interface and interoperability problems ensuring system functionality, integrity, and efficiency

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- Monitor server and site Secure Socket Layer (SSL) certificates and request and install as needed.
- Estimate 20 DoD SSL requests annually
- Maintain Information Assurance Vulnerability Assessment (IAVA) requirements through the installation and integration of system patches, updates, and enhancements per Government policy.
- Estimate 52 patch cycles per year
- Support administration of the network's HBSS system to include ePolicy Orchestrator, McAfee Agent, ePolicy Auditor, Rogue System Detection, Asset Baseline Monitor, Host Intrusion Prevention, and the Super-Agent in accordance with the System Technical Implementation Guide (STIG).
- Provide support for enterprise Storage Area Network (SAN) including the configuration and provisioning of storage.
- Estimate 10 actions weekly
- Operate and maintain corporate Data at Rest (DAR) solution.
- Estimate 700 devices
- Provide bi-weekly reports supporting Information Assurance Vulnerability Assessments (IAVAs).
- Document and/or create procedures and processes used to support operation and monitoring of the Server Support functions.
- Estimate 12 annually
- Provide resource utilization and capacity planning support, which includes:
  - Baseline utilization of server/system resources (Central Processing Unit (CPU), memory, storage space, backup capacity)
  - Monitoring of the server/system resources to identify utilization/consumption trends, and projecting when resource utilization/consumption will be such that delivery of services by the servers/system falls below acceptable performance levels in accordance with Government and or industry specifications.
- Operate and maintain Corporate Host Based Security System meeting all DoD requirements and guidance.

Table C-6: Server Environment

<b>Server Environment</b>	
A variety of hardware and software will be used in tasks 2.3.1. Representative products as follows:	
● VMware ESX/VSphere	● HP Blade System
● Clustering Services	● HP EVA/MSA Storage Arrays
● Microsoft Internet Information Services	● HP Continuous Access
● Microsoft SQL Services	● Brocade Fiber Switches
● Symantec Backup Suite	● Brocade SAN Extension Switches
● Sharepoint Services	● DoD Hercules

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• Storage Area Network	• Software Update Services
• DoDIA Suite	• Linux Operating Systems
• DoD SSL certificates	• Smartcard Authentication

Minimum or better skill set required for Server Support:

- Current CompTIA Security + and/or ISC<sup>2</sup> SSCP
- Current Microsoft Server and/or VMware VCP Certification

### 2.3.2 Information Assurance (IA) and Information Security (INFOSEC) Support – Optional Item

The contractor shall provide Information Assurance (IA) and Information Security (INFOSEC) support to include; the scanning and remediation of network and device vulnerabilities, the management of network wide Host Based Security System (HBSS), the preparation of Certification and Accreditation documentation utilizing the Defense Information Assurance Certification and Accreditation Process (DIACAP) and Classified Network Administration. Additional duties will include assisting with Intrusion Detection Systems and Firewall Administration, the monitoring of alerts, identifying potential malicious activities and associated Forensics.

Minimal desired qualifications and skillset:

#### Sr. Information Assurance Engineer

- Five years of experience with Eye-Retina Scanning and vulnerability Tool suite along with the Assured Compliance Assessment Solution (ACAS), Various DISA Security Applications to include the Host Based Security System (HBSS).
- Five years of experience in the Defense Information Assurance Certification and Accreditation Process (DIACAP) providing full vulnerability assessments and documenting within the Enterprise Mission Assurance Support Service (eMASS).
- Must be a member of the Cyber Security Work Force (CSWF) minimally at the Information Assurance Management (IAM) level of Two (IAM-2) in accordance with the Department of Defense Manual 8570.1

### 2.4 Corporate Process Automation Support

Follow Navy initiatives, Federal regulations, and Corporate Application Team (CAT) processes and guidelines.

This requirement includes:

- Support SharePoint Services and sites on the Seamless Warfare Center (SWC) including creating new sites, and providing access to the sites.
- SharePoint development of sites/functionality using the current Visual Studio Integrated Development Environment (IDE), SharePoint Designer, ASP.NET, Cascading Style Sheets (CSS), HTML, JavaScript, JQuery
- Ability to perform lifecycle management, program using agile methodology, and understanding and ability to use and database analytical skills.
- Building Web Front ends, sandboxed solutions with Visual Studio and C#, event receivers.
- SharePoint troubleshooting skills with understanding of Unified Logging Service (ULS), SharePoint Architecture, European Computer Manufacturers Association (ECMA) Script, JQuery JavaScript, Custom Lists, Data Form Web Parts.

#### 2.4.1 Corporate Web Support

The contractor shall provide the following web support utilizing such software as Microsoft Office, Hyper Text Markup Language (HTML), Microsoft SharePoint Designer, Microsoft .NET development tools, and Microsoft SharePoint.

- Design, create, and maintain NUWC Division Keyport's intranet and internet web sites for numerous internal

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and external links and sites.

- Implement new technologies as they become available that are Government approved.
- Implement inter-agency and other Federal requests and mandates for changes to existing web sites that are Government approved.
- Administer Web Servers using Microsoft Internet Information Services (IIS) Servers and various web technologies listed in Table C-7.
- Design, maintain, and install Web pages on the Intranet.
- Provide training materials and procedures related to web pages.
- Prepare help guides for publication on the Intranet
- Design, develop, and maintain client systems for remote access/mobile computing activities, which include host and client components.

Table C-7: Application/Database Environment

<b>Application/Database Environment</b>	
Software engineering and developmental tools used for development and maintenance of Corporate Applications and Web Sites. Applicable to task 2.3 and 2.4:	
• Microsoft Visual Studio Integrated Development Environment	• Databases
• Microsoft.Net Compact Framework	• Graphics Programs
• Microsoft Team Foundation Services	• Project Management Software
• Microsoft Visual Source Safe	• Query/Reporting Software
• Microsoft Reporting Services	• Web Tools
• Microsoft Visual Basic	• IBM Compatible PC'S
• Oracle Developer 2000 Version 5.0 (Forms 5.0, reports 3.0)	• Oracle Designer/Developer 2000
• Microsoft SharePoint Designer	• Oracle V7,V8,V9 or later version
• Qwest Tool for Oracle Application Developers (TOAD)	•
• Microsoft Excel	• Microsoft Visio
• Microsoft Analysis Services (OLAP)	• Visual Studio Team Systems
• Microsoft Active Directory domains	• Microsoft Silverlight
• Domain Name Services (DNS)	• Adobe Flash/Design Suite

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• JavaScript	• SharePoint 2007
• Microsoft SharePoint 2010 Development	• JavaScript and JQuery
• Microsoft SharePoint 2007 Development	• WebDesign in Sharepoint 2007/2010
• ASP.NET	• Cascading Style Sheet (CSS)
• Infopath 2007/2010	•
• SSIS Packages for SQL Server	• Microsoft C#
• Software Lifecycle Management	• Agile Programming methodology
• Unified Logging Service (ULS)	• SharePoint Architecture (2007/2010)
• European Computer Manufacturers Association Script (ECMA)	• Data Form Web Part Development
• Maximo Database Administration	• Maximo configuration and development tools
• Microsoft SQL Server 2003 or later	• Structured Query Language
Proficiency in use of these items are required:	
• SQL	• Active Sync
• Microsoft XP Professional operating system or later	• Adobe Flash
• Microsoft 2003 Server operating system or later	• Microsoft SharePoint Workflows
• Web Design	• Data Warehouse/Data cube concepts
• Microsoft Internet Information Services (IIS)	• Adobe Design Suite
• Microsoft SharePoint development	• Oracle registry settings
• Microsoft Office Suite	• Microsoft Visual Studio Team Suite (VSTS)
• Web Development	• Microsoft SQL Server 2003 or later

Document procedures and processes developed, supplied, or modified for customer support and problem resolution.

#### 2.4.2 Application Program Development and Analysis

Support, develop, and maintain Keyport applications. The Information Services Division currently supports approximately 30 applications.

- Provide troubleshooting support for reported bugs on Corporate Applications.

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New development must meet Government defined standard and requirements. All projects shall be deployed with NO major bugs, and no more than 10 minor bugs.

- Newly developed and enhanced applications shall be delivered as fully tested and operational and shall conform to the operational environment and specified user requirements prior to release.
- Provide system design documents that are in accordance with approved government defined processes and guidelines.
- Conversion projects shall provide parallel processing and/or system validation of the old and new systems prior to implementation.

There are 3 different levels of complexity in the development environment.

High Level Complexity projects – Throughout the life of the contract there will be a consistent workflow of 2 active projects

- High level complexity is distributed computing with ground up development; hand crafted to customer requirements, involving database development (design of tables, indexes, stored procedures, functions, views, etc.), custom code developed using .NET 3.5 and above.

Mid-Level Complexity projects – Throughout the life of the contract there will be a consistent workflow of 3 active projects

- Mid-level complexity is significant customization to an out of box solution with custom code and data manipulation (SharePoint 2010 and beyond/Maximo).

Low-Level Complexity - Throughout the life of the contract there will be a consistent workflow of 1 active project

- Low-level complexity is minimal customization to out of the box solutions (SharePoint 2010 and beyond).

#### 2.4.3 Relational Database Management Support

The contractor shall provide Oracle Database Administration which includes:

- Backup and recovery process
- Apply version upgrades
- Maintain current DoD patching requirements and STIGS
- May be required to provide user assistance in database architecture – including table structures, triggers, permissions, synonyms, indexes, and other related database objects.

#### 2.4.4 Training Support

The contractor shall provide training support associated with system implementation, including detailed functionality of software modules, classroom exercises given in either formal classroom training, and/or one-on-one sessions as required.

Training shall be performed for the organization in various configurations such as an all hands notice to users, to groups (i.e. sponsors, teams), and one-on-one.

The Training Plan shall detail functionality of software modules. It shall contain exercises for participants to follow in a written format as well as a format suitable for overhead projection.

#### 2.4.5 Post Implementation Support

The contractor shall provide support required after implementation which includes responding to Helpdesk (trouble) requests for bugs and minor modifications reported or as assigned by the government.

#### 2.4.6 Quality Control

The contractor shall provide thorough Quality Assurance (QA) testing of all new and modified application systems to preclude failures in a production environment. This includes all applications developed by contractor or Government. General testing includes the following test plans:



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- Developer Test Plan
- QA Test Plan
- Underlying Data Test Plan
- Beta (User) Test Plan
- Beta (User) Test Plan using Software Test Plan

Conduct QA testing and provide written documentation of results.

Reporting Requirements - Where no Government format is provided, contractor format is acceptable.

#### 2.4.7 Computer System Analyst Support

The contractor shall provide the following support for Corporate Application Team Projects:

- Research routine user problems and report to the Government for disposition.
- Recommend modifications to established processes/practices to streamline development standards.
- Monitor compliance with processes and quality relating to industry standard software development processes.
- Audit software products and report/track any non-compliance issues.
- Prepare reports/metrics from specified applications.

#### 2.5 Corporate Operational Support

The contractor shall provide on-site asset and production support for the IT Department.

##### 2.5.1 Asset Management

The Contractor shall perform the following tasks:

- Track, manage, and maintain Code 19 Loan Pool assets. There are currently 250 assets.
- Unpack, assemble, and distribute new assets; ensure all pilferable designated assets are labeled with appropriate identification tags/stickers/barcodes.
- Estimate 100 annually.
- Provide customer assistance on how to use VPN software to connect to the network.
- Estimate 120 customers annually.
- Acknowledge customers receipt of Helpdesk/Trouble Ticket within one hour of receipt.
- Conduct annual, triennial, and other directed inventories when required by the Department Property Officer (DPO) or Station Property Officer (SDPO). Inventories are conducted four times a year on one quarter of the assets. Current numbers of assets are 400 however as the navy assumes responsibility of NMCI Assets this number will increase to approximately 600.
- For assets designated for disposal document and excess per government process.
- Estimate 300 per year
- Reconcile hardware and software information using designated system of Record (ERP) and Code 19 Asset lists (SharePoint).
- Estimate 300 per year
- Maintain and monitor Code 19's On-hand spares inventory. Notify government when stock goes below defined stock numbers to ensure replacements can be ordered and are available to support corporate mission.
- Organize and maintain Code 19 parts and equipment in designated areas and retrieve material for authorized department personnel as needed.
- Receive, store, destroy, and dispose of unclassified hard drives and other magnetic media per documented processes.
- Estimate 150 annually

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- Barcode, label and document telecom equipment prior to issuance.
- Estimate 250 annually
- Update custodian and department information for assigned telecom equipment in asset database (ERP). Document changes in Code 19 Asset SharePoint Site.
- Estimate 250 annually.
- Receive, store, maintain, update and document unassigned NMCI computers as directed by DPO. This entails ensuring NMCI Computers are connected to the NMCI Network to download patches and validate the systems are usable, starting an NMCI trouble ticket for systems not usable, updating Code 19 NMCI Asset list for the work done.
- Estimate 100 annually
- Provide assistance with receiving, storing, and delivery of NMCI computers and peripherals.
- Normally 100 per year; during Tech Refresh period this could be 2000-3000.
- Prepare and document material and or equipment for shipping. Estimate 120 annually.

Production Support – The contractor shall post all status reports on the Code 19 SharePoint Site

Reporting Requirements - Where no Government format is provided, contractor format is acceptable.

## 2.6 Comptroller Process Automation Support

The contractor shall provide support to the Comptroller Department (Code 02) which includes automated processes and local reports using lifecycle management techniques, including:

- Planning for Future Requirements
- Plan of Action and Milestones (POA&Ms)
- Specifications, Design, Development, Testing and Acceptance, Deployment, and Maintenance.
- Provide documentation of current automated processes and local reports.
- Responsibilities include:
  - Plan and assist in the execution of regularly scheduled production job streams supporting local Management Information Systems (MIS).
  - Respond to daily Help Desk Tickets regarding programs or job streams and reports that fail to execute properly based on the level of urgency. (Help Desk Tickets urgency is predetermined by the production schedule).
  - Assist in incorporating new releases of MIS.
  - Provide support for Comptroller Department data calls.
  - Enhance or develop reports or processes in support of automation initiatives and emerging requirements.
- Document processes using Visio.
  - Provide all software/scripting packages for operating new or enhanced programs, forms or reports. Maintain and update documentation including the interfaces for existing Comptroller automated processes currently in Access, Visual Basic, MS Office, SharePoint or SQL Server. Support development of forms using INFOPATH.
  - Provide ongoing support for the maintenance of current and historical financial data in ERP and other systems with financial data. The support shall include:
    - Develop reports.
    - Participate in meetings, phone calls, and training.
    - Provide data from existing systems upon request.
    - Review system documentation upon request (Functional design specifications, data mapping, data conversion plans, etc.)
    - Participate in Video Teleconference (VTC) training
    - Participate in verifying/testing data accuracy.
    - Participate in design and planning events for retention of historical financial data and the maintenance of historical financial systems
    - Maintain historical data and financial systems as required.
    - Document historical financial systems and processes.

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### 2.6.1 Provide support for the Comptroller SharePoint site

The support shall include, but not be limited to:

- Upgrade and maintenance of the Comptroller SharePoint site.
- Assist in any upgrades to the SharePoint site
- Build/develop/design new features of SharePoint and propose implementation of those features beneficial to the Comptroller Department users.

## 3.0 PERFORMANCE REQUIREMENTS SUMMARY

The Performance Requirements Summary (PRS) is considered the mission critical items for performance under this task order. Only performance deficiencies that are directly attributable to contractor error are considered when measured against performance for the requirements defined in the Performance Work Statement.

Table C-8: Performance Requirements Summary

Sub Task	Performance Objective	Acceptable Quality Level (AQL)	Monitoring Method
2.1			
Corporate Network Support	Diagnose and resolve network problems. Install and maintain network architecture and infrastructure. Configure and optimize routers, switches and equipment.	Respond to trouble tickets upon receipt. Perform required function and close tickets within 24 hours of receipt. (response based on workload or level of importance)	Review ticket queue for opened and reworked tickets. Government Team Lead/Leadership (Customer) feedback.
	Develop and update network diagrams, backup and recovery procedures.	Documentation of network configurations, printer names and locations, and infrastructure are completed within 30 days of effective changes (90% accuracy rate)	Periodic review of documentation and government team lead/leadership (customer) feedback.
	Create and keep up to date documentation relating to the procedures and processes performed by Corporate Network Support	Create and maintain documented processes and procedures at (60% or better)	Periodic review and validation.
2.2			
Help Desk Support	Help desk operation during core hours 0600-1730 Monday-Friday	Operation of help desk and constant surveillance of Computer room during core hours. (100%)	Random sampling of call activity (Trend Analysis) Spot Check
	First call resolution	Minimum goal of 70% resolution without tier support or escalation.	Monitor ticket queue daily and bi-weekly metric report. Metric reviews
	Ticket Acknowledgment Time	60 minute response time (100%)	Random sampling of tickets and metric reviews
	Record and assign all trouble calls received.	100% record and tracking	Review ticket information and cue
	Create and keep up to date documentation relating to the procedures and processes performed by Help Desk Support	Create and maintain documented processes and procedures at 70%	Randomly review procedures and processes.
2.2.2			

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Sub Task	Performance Objective	Acceptable Quality Level (AQL)	Monitoring Method
Desktop and Peripheral Support	Work stoppage calls are resolved or escalated. Work stoppage defined as all system-wide failures.	80% of all escalated tickets acknowledged within 60 minutes of receipt.	Action tracking system and customer feedback
	Acknowledge trouble tickets and contact customer	60 minute response time (100%)	Customer feedback and metric review.
	Create and keep up to date documentation relating to the procedures and processes performed by the Desktop and Peripheral Support	Create and maintain documented processes and procedures at (60% or better)	Periodic review and validation.
2.2.3			
Computer Repair Facility	Acknowledge and contact customer on trouble calls and Help Desk tickets.	Acknowledge within 60 minutes of receipt. (90% or better)	Ticket review and customer feedback
	Create and keep up to date documentation relating to the procedures and processes used in the Computer Repair Facility	Create and maintain documented processes and procedures at (60% or better)	Periodic review and validation.
2.2.4			
Corporate VTC	Schedule and Setup corporate Video Teleconferencing sessions.	Schedule and setup sessions in accordance with customer requests. (100% coverage)	Customer feedback and schedule checks.
	Maintain VTC room access and usage logs	Ensure room access and update logs (100%)	Customer feedback and Log review.
2.3.1			
Server Support	Operation of hosting services	99.9% Availability	Help Desk ticket review
	Acknowledge trouble tickets and contact customer	Acknowledge within 60 min of receipt ( 80% or better)	Help Desk Ticket review and random customer survey
	Provide reports on Server planning and coordination	Report monthly schedules and documentation	Periodic review of documentation.
	Database backup and recovery using locally defined schedules and processes	100% timeline and accuracy in accordance with defined schedules	Review of schedule and reports
	Create and keep up to date documentation relating to the procedures and processes performed by Server Support	Create and maintain documented processes and procedures at (60% or better)	Periodic review and validation.
2.3.2			
Information Assurance	Initiate on-demand scans of systems or networks as requested by system owners	Initiate on-demand scans and provide results within 1 hour of request	Customer Feedback and system checks
	Scan Network for Vulnerability and Remediate vulnerabilities as discovered.	100% of all CAT I and CAT II findings disqualified with documentation or corrected.	Monthly performance and metric reports. Government, Leadership (Customer) Feedback

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Sub Task	Performance Objective	Acceptable Quality Level (AQL)	Monitoring Method
	Create and keep up to date documentation relating to the procedures and processes performed by Information Assurance	Create and maintain documented processes and procedures at (60% or better)	Periodic review and validation.
2.4.2			
Application Program Development and Analysis	Delivered applications shall meet customer requirements and be fully functional	100% Tested and validated prior to production	Monitor rework and anomalies
	Create and keep up to date documentation relating to the procedures and processes performed by Application Program Development	Create and maintain documented processes and procedures at (60% or better)	Periodic review and validation.
2.4.3			
Relational Database Management Support	Oracle Database backup and recovery processes	As required and instructed at 99% accuracy	Backup verified by Government Project Lead and Customer Feedback
	Maintain current DoD patching requirements and STIGS	As required at 99% accuracy	System verification and review metric reports.
2.4.6			
Quality Control	Conduct quality assurance testing on new and modified applications	Run thorough Q.A Test to preclude failures (100%)	Project Lead will verify documentation.
	Provide written documentation of QA results	Report results to Government Team Lead (100% accuracy)	Receipt and review by Government Project Lead.
2.5			
Asset Management	Track, manage and maintain Code 19 assets	Document receipt and description of material and equipment	Periodic spot check of documentation.
	Unpack assemble and distribute new assets. Ensure they are labeled with tags/stickers/ barcodes	100% verification that received materials match order	Customer feedback and metrics.
	Acknowledge Help Desk tickets	60 minute response time (80% or better)	Customer feedback and ticket review.
	Provide customer assistance on VPN software connection.	Ensure customer connects before they leave with asset. (90% or better)	Customer feedback
	Track and manage loaner pool	Loaner pool database 100%	Spot check
	Maintain and monitor C/104 on hand spares and inventory.	100% compliance	Customer feedback
	Reconcile hardware and software in ERP and Code 19 asset lists in SharePoint	Reconcile material in reconciled both in ERP and SharePoint (80% accuracy or better)	Spot check SharePoint and ERP

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Sub Task	Performance Objective	Acceptable Quality Level (AQL)	Monitoring Method
	Conduct annual, triennial, and other directed inventories when required.	All material accounted (90%)	Verify via property records
	Production Support	Post all status reports on C/104 SharePoint site	View SharePoint site.
2.6			
Comptroller Process Automation Support C/01	Provide support to Comptroller Data Calls	Reports due in time frame requested by customer with 90% accuracy or better	Customer feedback
	Create and keep up to date documentation relating to the procedures and processes performed by C/01	Create and maintain documented processes and procedures at (60% or better)	Periodic review and validation.

#### 4.0 GENERAL INFORMATION

##### 4.1 Project Management

Designate a Project Manager (PM) with an Information Technology and Information Assurance skill set to be available during normal working hours, Monday through Friday. The PM shall be the central point of contact with the Government for performance of all work under this Contract. Designate an alternate PM or task lead during the PM's absence. Notify the COR verbally if possible and via email of unresolved disputes in receiving support from, or providing support to, customers within two hours from the time the dispute occurs.

##### 4.2 Contractor Employees

The contractor shall ensure that task performers are trained, qualified, certified, or licensed as required by this Contract prior to starting work and is responsible to ensure that that all training, licenses, and certifications remain current. The contractor shall maintain records of training qualifications, certifications, and licenses and shall ensure that the employees remain fully qualified to perform the work assigned. Skillset requirements and system tables are provided in the PWS. If there appears to be a deficit in levels of competency or training for contracted personnel, the COR will notify the Contractor's PM and the Contractor will have three (3) working days to provide the COR with their solution. The Contractor is responsible for ensuring that all personnel employed for this task order are given a copy of the performance work statement.

The Government will only provide training for Keyport specific applications. Only the cost of labor hours for training required by the government will be paid by the government. The cost of labor hours for training requested by the Contractor will be paid by the Contractor.

##### 4.3 Keyport Operations

###### 4.3.1 Hours of Operation

Normal working hours are from 0600 to 1730 Monday thru Friday. On some tasks a contractor may be required to adjust the work hours to accommodate the requirements of the task. The Contractor may be required to respond to an emergency requirement and work outside of regular working hours to perform the work. Variances and exceptions in working hours must be requested by the team lead and approved by the COR. The Contractor is to ensure that service to customers is not interrupted during breaks, lunch periods, or department functions.

###### 4.3.2 End of Calendar Year Operations Shut Down Period

NUWC Division Keyport halts non-essential operations during the period between Christmas and New Year's Day every year.

###### 4.3.3 Performance of Service during Emergency

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In the event of a national emergency, contractor personnel may be required to support ongoing operations.

The contractor shall have a manager or designee available by phone/pager to support schedule changes. The manager shall respond to contingencies within 24 hours to support emergencies. An emergency recall list shall be provided to the COR. During periods of government closure due to National Holidays, acts of nature, enemy threat/attack, and Christmas Shutdown, no direct charges will be allowed for contractor personnel unless work is performed. These days will be counted as vacation days.

#### 4.3.4 Early Dismissal and Closure of Government Facilities

When a Government facility is closed and/or early dismissal of Federal employees is directed due to severe weather, a security threat, or a facility related problem that prevents personnel from working, on-site contractor personnel regularly assigned to work at that facility should follow the same reporting and/or departure directions given to Government personnel. The contractor shall not direct charge to the contract for time off, but shall follow parent company policies regarding taking leave (administrative or other). Non-essential contractor personnel, who are not required to remain at or report to the facility, shall follow their parent company policy regarding whether they should go/stay home or report to another company facility. Subsequent to an early dismissal and during periods of inclement weather, on-site contractors should monitor radio and television announcements before departing for work to determine if the facility is closed or operating on a delayed arrival basis.

When Federal employees are excused from work due to a holiday or a special event (that is unrelated to severe weather, a security threat, or a facility related problem), on site contractors will continue working established work hours or take leave in accordance with parent company policy. Those contractors who take leave shall not direct charge the non-working hours to the task order.

Contractors are responsible for predetermining and disclosing their charging practices for early dismissal, delayed openings, or closings in accordance with the FAR, applicable cost accounting standards, and company policy.

Contractors shall follow their disclosed charging practices during the task order period of performance and shall not follow any verbal directions to the contrary. A determination of cost allow ability for time lost due to facility closure will be made in accordance with FAR, applicable Cost Accounting Standards, and the Contractor's established accounting policy.

#### 4.3.5 Federal Holidays

All Government offices will be closed, except for minimum essential personnel, as required, for in-house operations in support of Subtasks 2.1, 2.2, and 2.4 during Federal holidays. Except as otherwise specified, the Service Provider shall not schedule routine work on Federal holidays. When a scheduled service is required less than three times per week and the schedule for that work falls on a Federal holiday, the Service Provider shall accomplish the work on the workday following or preceding the holiday.

#### 4.3.6 Overtime

Overtime may be required to support emergent requirements. Approximately 1,000 hrs. of overtime are anticipated annually. Overtime shall be requested by the Team Lead via email to the Contractor's PM with the COR on copy. The PM is to report the actual hours worked by each individual to the COR by close of business the following work day. Overtime that is not requested in writing by the team lead and reported to the COR will not be authorized for payment. Should the need arise in such a manner that written authorization is not possible, a verbal request shall be obtained and followed up in writing within two (2) working days.

It is anticipated that overtime may be required to support the subtasks as follows:

- 2.1 Corporate Network Support: 200 hrs.
- 2.2 Help Desk Services: 150
- 2.3 Corporate Server Support: 350 hrs.
- 2.5 Corporate Process Automation Support: 200 hrs.
- 2.6 Comptroller Process Automation Support: 100 hrs.

## 5.0 **Technical Direction**

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## 5.1 Technical Instruction (TI)

Technical Instruction (TI) Letters based on the requirements contained in the performance work statement (PWS), the contractor shall be issued Technical Instruction Letters by the COR. The contractor shall ONLY accept officially approved TI Letters. All approved TI Letters will be signed, dated and provided by the COR. The TI Letter may be signed electronically.

TI Letters shall be issued for the purposes of providing specific in-scope tasking requirements/clarifications.

TI Letters shall not be used to change the terms and conditions of the Task Order. TI Letters shall not change, add or delete any of the requirements stated in this PWS or change the intent of the PWS. TI Letters shall not authorize Personal Services.

All changes to the PWS shall be authorized by the Contracting Officer by means of a properly executed modification. Contractors shall immediately and before taking action, notify the Contracting Officer if a TI Letter is issued which they believe changes the requirements of the PWS.

## 5.2 Prioritization of Performance Requirements

The government may give technical direction to the task performers to re-prioritize efforts to meet organizational goals and mission priorities. Technical direction will originate from the government program manager, Team Lead, contracting officer or their appointed technical direction representative.

The team lead will notify the COR and Project Manager of the direction given. It is understood that this reprioritization will neither change the scope of the Task Order, nor be at any additional cost. Contractors shall immediately and before taking action, notify the Contracting Officer or COR if technical direction is issued which they believe changes the requirements of the PWS.

### 5.2.1 Travel

Travel may be required for task performance. Dates, locations, and task requirements will be provided in a TI Letter signed by the COR. The contractor shall ensure passports are available for travel into Canada.

### 5.2.2 Safety

The contractor shall comply with the latest applicable federal and state laws, regulations and management plans and requirements regarding occupational safety and health. In the event that safety laws, regulations or requirements change during the term of the contract, the contractor is required to comply as such laws come into effect.

### 5.2.3 Safety and Health Standards

Work to be performed under this contract must be accomplished in accordance with safety and health standards and directives pursuant to the Occupational Safety and Health Act of 1970, Public Law 91-596. Numerous safety and health standards exist that apply to operations at NUWC Keyport. These include but are not limited to: 29 CFR 1910 General Industry Standards, 29 CFR 1915 Maritime Standards, 29 CFR 1926 Construction Standards, WAC-296-24-14529.

General Safety and Health Standards (Washington State), EM385-1-1 Safety and Health Requirements Manual (U.S. Army Corps of Engineers), Unified Facilities Guide Specifications UFGS-01 35 26 (April 2008), and the Station Occupational Safety and Health Manual (including references cited therein), and the safety documents in Table C-2. General information for contractors, including a short list of references, in the 'Occupational Safety and Health Booklet for Contractors and Visitors' is available from the Safety Department. Additionally, the contractor shall comply with NUWC Keyport's Safety Requirements for Contractors and Subcontractors as required in Section J Attachment 12.

### 5.2.4 Walking Through Industrial Shop Areas

Contractors who are required to walk through industrial shop areas outside delineated safety lanes are required to wear safety shoes that meet the Z-41 standard for compression and impact.

## 5.3 Energy Conservation



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The contractor shall participate actively in the NUWC, Division Keyport conservation programs as defined by the Safety, Security & Environmental Division.

#### 5.3.1 Environmental Compliance Requirements

The Contractor shall comply, and ensure that all subcontractors comply with all applicable environmental federal, state, and local laws and regulations and Navy policies, instructions and plans and ISO 14000. The contractor shall comply with all federal, state, local and Navy environmental compliance training requirements as required in Section J Attachment 11.

#### 5.4 Environmental Agencies Regulations

The contractor shall comply with all environmental regulatory agency permit conditions and consultation requirements. The contractor shall be liable for all of their Notice of Violations (NOV), fines, penalties, and corrective actions imposed by federal, state or local environmental regulatory agencies due to the contractor's inability to comply with environmental requirements. The contractor shall provide verbal notification to the COR and the Government Technical Representative (GTR) within 24 hours of receiving a NOV or equivalent followed by written notification within three (3) workdays of receiving a NOV.

#### 5.5 Hazardous Waste and Material Control/Handling

The contractor shall comply with all Navy instructions applicable, e.g., but not limited to KPT 5090-09H Hazardous Waste Management Program and NUWCDIVPT 5090H, Environmental Program Policy and Manual, NUWCDHINST 4110.1C, Code 90 Hazardous Material Control Program, NUWCKPTINST 4110.2A, Hazardous Material Control and Management NUWCDHINST 5090.1D, Code 90 Environmental Protection and Compliance Program, NUWCKPT Directive 5090, Environmental Program Policy and Manual, and OPNAVINST 5090.1C Environmental and Natural Resources Program Manual.

#### 5.6 Security

The Equipment, Space and Document is classified and subject to the applicable provisions of DOD 5220.22-M, National Industrial Security Program Operating Manual; Secretary of Navy (SECNAV) SECNAV M-5510.36, DoN Information Security Program Manual: SECNAV M-5510.30, DoN Personnel Security Program Manual; NUWCDIVKPT 5510, Information and Personnel Security Programs; NUWCDIVKPT 5530, NUWCDIVKPT Physical Security and Force Protection Program; and NUWCDIVKPT 5239, NUWCDIVKPT Information Assurance Program. Contractor personnel supporting this task order who require access to classified spaces, equipment, or documents will require a security clearance equivalent to the level of access required to complete assigned duties.

#### 5.7 Security Clearances

Contractor personnel supporting Tasks 2.1 through 2.9 require a minimum- security clearance level of SECRET.

- Spaces: Secret
- Equipment: Unclassified
- Documents: Business Sensitive and Privacy Act Sensitive.

#### 5.7.1 Controlled Area Procedures

The contractor shall comply with controlled area procedures and instructions. All work in controlled areas shall be coordinated with organizational Department Security Coordinators.

#### 5.7.2 Personally Identifiable Information (PII)

The contractor shall handle all government PII information in accordance with current Department of the Navy and Keyport local policies. All data and reports are sensitive in nature and data must be disposed of in approved methods for disposal of Privacy Act or Business Sensitive data. The contractor is responsible for the confidentiality of the data and shall not release data in any way without government approval.

#### 5.7.3 Secure Areas and Background Check

Portions of the work under the contract are performed in secure areas and all persons requiring access to a secure area

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shall be subjected to a favorable National Agency Check (NACI). Positions involving major responsibility for the direction, planning, design, testing, maintenance, operation, monitoring, and/or management of systems hardware and software are classified in the ADP-I category which requires a Single Scope Background Investigation (SSBI). The tasks applicable to this requirement are 2.1, 2.2, 2.3, 2.4, 2.5 and 2.7.

#### 5.7.3.1 Information Assurance Performance requirements

In accordance with Secretary of Navy Instruction (SECNAVINST) SECNAVINST 5510.30 Paragraph 5-3, subparagraphs b(6)(a), b(6)(e), b(6)(f), b(6)(g), and Exhibit 5A, Performance requirements are at the IT-1 Critical Sensitive position. The IT-1 positions require full positive adjudication of a Single Scope Background investigation. Additionally, per DOD Manual 8570-1M Tables C3.T4, C3.T5, Paragraphs C7.3.4 and AP3.1.5, performance requirements will be set at the Information Assurance Technical (IAT) level II and all training and certification specification are required to be met for any contracted employee. Secretary of Navy Manual (SECNAVMAN) SECNAVMAN 5239.2 IA Workforce Management Manual provides additional amplifying policy and requirements.

#### 5.7.4 Procedures and Building Access

The contractor shall obtain procedures and building access information from NUWC Division Keyport Security Division Code 105. Keys may be issued to the Service Provider; however, the Service Provider shall arrange for adequate security of the buildings and facilities at the end of each workday.

#### 5.7.5 Government Keys

The contractor shall establish and implement methods of ensuring that all keys issued to the contractor by the government are not lost or misplaced and are not used by unauthorized persons. No keys issued to the contractor by the government shall be duplicated. The contractor shall develop procedures covering key control. Key control and accountability shall be in accordance with the key control requirements set forth in applicable regulations.

#### 5.7.6 Government Furnished ID Badge

The contractor personnel shall possess the government-furnished ID badge at all times when performing work under this contract and shall display the badge on the outermost garment above the waist. The contractor is also required to identify him or herself as a contractor when representing via the phone or on travel.

### 5.8 Operations Security (OPSEC) Requirements

5.8.1 During the period of this contract, the contractor may be exposed to, use, or produce, U.S. Government Critical Information (CI) and/or Observables and Indicators which may lead to discovery of CI. The contractor will accomplish the following minimum requirements in support of Naval Undersea Warfare Center Division Keyport OPSEC Program:

5.8.1.1 Practice OPSEC and implement countermeasures to protect Critical Information (CI) and other sensitive unclassified information and activities. Protection of CI will include the adherence to and execution of countermeasures which the contractor initiates or as provided by NUWC DIV KPT, for CI on or related to the PWS. Performance under this contract requires the contractor to adhere to Operations Security (OPSEC) requirements. Explanations of these requirements are detailed in the Operations Security Guide for Defense Contractors available online at: <http://www.navsea.navy.mil/nuwc/keyport/default.aspx>; click on OPSEC Guide for Defense Contractors on the left-hand side.

5.8.1.2 OPSEC Awareness Education and Training will be provided or coordinated through government channels (NUWC DIV KPT OPSEC Program, IOSS, etc.) as a cost management process. All personnel supporting the contract will receive initial OPSEC awareness training and Annual OPSEC Refresher training; contact the MDA Operations Security Staff to assist in this requirement.

5.8.1.3 Assign an OPSEC Point of Contact for this contract.

5.8.1.4 CI listed below and that listed in the NUWC DIV Keyport Command Critical Information List (CIL) or additional information identified by NUWC DIV KPT or the Contracting Officer Representative (COR) will be marked and handled appropriately as FOR OFFICIAL USE ONLY (or FOUO), Controlled Unclassified Information

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(CUI), COMPANY PROPRIETARY. CI (not exhaustive list below; more can be added as relevant to the specific program) includes those facts, which individually, or in the aggregate, reveal sensitive details about the US Government and/or NUWCDIVKPT or the contractor's security or operations related to the support or performance of this Performance Work Statement (PWS), and thus require a level of protection from adversarial collection or exploitation not normally afforded to unclassified information, this includes but is not limited to:

5.8.1.4.1 Known or probable vulnerabilities to any U.S. system and their direct support systems.

5.8.1.4.2 Details of information about military operations, missions and exercises.

5.8.1.4.3 Details of U.S. systems supporting combat operations (numbers of systems deployed, deployment timelines, locations, effectiveness, unique capabilities, etc.).

5.8.1.4.4 Required performance characteristics of U.S. systems using leading edge or greater technology (new, modified or existing).

5.8.1.4.5 Telemetered or data-linked data or information from which operational characteristics can be inferred or derived.

5.8.1.4.6 Existence and/or details of intrusions into or attacks against DoD Networks or Information Systems, including, but not limited to, tactics, techniques and procedures used, network vulnerabilities exploited, and data targeted for exploitation.

5.8.1.4.7 Network User IDs and Passwords.

5.8.1.4.8 Vulnerabilities in Command processes, disclosure of which could allow someone to circumvent security, financial, personnel safety, or operations procedures.

5.8.1.4.9 Force Protection specific capabilities or response protocols (timelines /equipment/numbers of personnel/training received/etc.).

5.8.1.4.10 Command leadership and VIP agendas, reservations, plans/routes etc.

5.8.1.4.11 Detailed facility maps or installation overhead photography (photo with annotation of Command areas or greater resolution than commercially available).

5.8.1.4.12 Details of NUWCDIV Keyport Emergency evacuation or emergency recall procedures.

5.8.1.4.13 Government personnel information that would reveal force structure and readiness (such as recall rosters or deployment lists).

5.8.1.4.14 Compilations of information that directly disclose Command CI.

5.8.2 All CI in electronic or hardcopy form, must be protected in accordance with the level of protection required for Controlled Unclassified Information as specified under the Information and Physical Security requirements of this Statement of Work.

5.8.3 All CI must be destroyed at contract termination or returned to the government at the government's discretion.

5.8.4 OPSEC requirements are additional to the requirements of the NISPOM. Thus, contractors may not impose OPSEC requirements on their subcontractors unless NUWCDIVKPT approves the OPSEC requirements.

## **6.0 GOVERNMENT FURNISHED PROPERTY**

### **6.1 Workspaces, Phones and Workstations**

In the performance of this task order, the Government shall provide the contractor access to workspaces, workstations, IP telephones, printers, documents and references required for task performance.

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### 6.1.1 Guidelines

The Offeror shall use government-furnished equipment, software, systems, and services for official use only that is directly related to the performance of work under this PWS. The Offeror shall comply with the following guidelines in which the term “PCs” pertains to both desktop and laptop PCs:

- Connection of privately owned PCs to a government network is prohibited.
- Connection of privately owned handheld computing devices to government PCs is prohibited.
- Contractors shall not modify government furnished PCs
- Use of privately owned software on government PCs is prohibited.

### 6.2 Transfer of Government Furnished Material

When government furnished material (GFM) is determined to be advantageous to the government to transfer for contractor use, the GFM will be transferred and returned to the government via a DD1149. A government signature is required on the DD1149 upon return, and a copy shall be provided to the Government Property Administrator (GPA) and the Contracting Officer Representative (COR).

### 6.3 Contractor Furnished Equipment

The contractor shall provide their employees with any special equipment required outside of the basic GFE supplied by the Government. (i.e. ergonomic chairs, special key boards, and wrist pads, etc.)

### 6.4 Joint use Government Property:

The Government will make specific Government-owned vehicles and equipment available to the Contractor as joint use vehicles and equipment for the Contractor’s use in the performance of this contract as outlined in Table C-4. The Contractor will have access and use of this property, with the Government having first priority for the use of this property. The Government will remain the accountable custodian of the joint use vehicles and equipment and will be responsible for the equipment’s replacement. The use of the designated joint use property for other than this contract is prohibited. Advanced notice shall be provided and arrangements made with Government when the Contractor requires use of the joint use vehicles/equipment. Accidents or abuse by either is at full cost of operator’s agency at fault.

Table C-9: Joint Use Government Property

Equipment	Subtask	Model	Use	Quantity
Electric Vehicle	2.2-2.2	GEM Electric SMV 2 Passenger - EL	Vehicle is shared among C/104 IT personnel. Contractor can use when available.	1
Electric Vehicle	2.1-2.2	GEM Electric SMV, Electric Solar, Extended Bed – EVX1000	Shared among C/104 IT group. Contractor can use when available.	1

### 6.5 Relinquishment of Government Badges, Keys, and Vehicle Stickers

Contractor personnel are required to return all Government badges, keys, and vehicle stickers issued by NUWC DIVKPT to the Security Manager, Code 105, immediately upon termination of employment.

### 6.6 Release of Information

The contractor shall not release any information (including photographs and films, public announcements, or denial or confirmation of issues of contractual concern) of any subject matter within the scope of this Contract to the media or any other unauthorized users without the prior written approval of the Contracting Officer.

### 6.7 Access to all Information Technology (IT) System Files

All data generated in the performance of this PWS requirement and system database updates are the sole property of

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the Government. Data files generated under this contract may not be transferred to 3rd parties, or disseminated or used for any purpose other than as required for contract purposes.

#### 6.8 Electronic Mail

The Government will provide the Contractor with user accounts on the Government's electronic mail system to facilitate Contractor's performance under this PWS. The Contractor shall comply with applicable site instructions regarding the use of electronic mail.

#### 7.0 **Reporting Requirements – To be submitted to the COR**

The contractor shall be required to submit the CDRLs identified in Section J. Table C-2 provides a list of the CDRLs for this task order.

Table C-10: CDRL List

CDRL	Description	PWS	Submission
A001	Cost Efficiency Report	7.1	Annually, no later than two months prior to completion of current period of performance.
A002	Task Condition Report	7.2	As required within five (5) working days of event.
A003	Seventy-five Percent Report	7.3	As required when the funded CLIN/SLIN has been expended to 75% of funded value.
A004	Labor Expense Report	7.4	As required for primary and subcontractor employees providing services covering an 80 hour work cycle.
A005	Quality Assurance Plan	7.5	No later than 30 days after award
A006	Technical and Financial Tracking Report	7.7	As required, no later than 10 working days of the following month.
A007	Transition Plan	7.6	15 June 2015
A008	Government Furnished Property Report	7.9	Annually

#### 7.1 Efficiency Report

The contractor shall provide a quarterly report showing any cost savings (labor hour reductions) gained through efficiencies. The quarterly reports will also show projected efficiencies. 90-120 calendar days prior to the end of the each performance period, the contractor shall demonstrate actual and planned cost savings gained through efficiencies with a presentation and written report provided to the Government.

#### 7.2 Task Condition Report

When an event occurs that affects cost, schedule, or performance of a particular subtask, a task condition report will be generated within five (5) workings days of such event.

#### 7.3 Seventy-Five Percent Report

The contractor shall provide a 75% report when a CLIN/SLIN has been expended to 75% of the estimated ceiling. A report will also be provided when an incrementally funded CLIN/SLIN has been expended to 75% of the funded value.

#### 7.4 Labor Expense Report

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The contractor shall provide a bi-weekly report of expensed labor and associated costs along with a funding depletion report to the COR.

#### 7.5 Quality Assurance Plan

The contractor shall submit a Quality Assurance Plan within 30 days of the task order award that is in conjunction with the Quality Assurance Surveillance Plan that ensures the products or services conform to the specified contract technical requirements as defined in the PWS and contract Data Requirements List, A005; provide and maintain an inspection system acceptable to the government covering the services under the contract; and implement procedures to identify and prevent defective services from recurring. The contractor shall develop quality control procedures that address the areas identified in the PWS paragraph 2.0. At a minimum it shall include:

- A description of the methods for identifying and preventing defects in quality of service performed.
- A description of the records to be kept to document inspections and correct or preventive actions taken.
- A record of inspections and inspection results, making them available to the government throughout the performance of the PWS.

#### 7.6 Transition Report

The contractor shall provide a transition plan that details efforts required to ensure a smooth transition from the current contract N0017804D4067/FY04 INDUS Technology Incorporated.

#### 7.7 Technical and Financial Tracking Report

Provide a monthly report that provides details of technical and financial status to the CLIN/SLIN level. Include skill levels, labor hours, labor cost, ODC, fee, work execution/technical highlights for the billing month, identification of problems or issues encountered and corrective actions taken for resolution, and identification of anticipated problems /deficiencies and recommended actions. Highlight all tasks that are projected to be completely expended by the end of the next reporting period.

#### 7.8 Communication Meetings

The Government and contractor shall mutually agree to a day and time for quarterly "Open Communication" meetings. These meetings are for the purposes of identifying problem areas, problem resolution, and keeping lines of communication open.

#### 7.9 Government Furnished Property Report

An annual report, in electronic format, shall be provided detailing all GFP and current disposition.

### **8.0 Contractor Standards Of Conduct**

#### 8.1 Standards of Conduct

The contractor shall be responsible for the maintaining satisfactory standards of employee competency, conduct, and integrity and shall be responsible for taking such disciplinary action with respect to their employees as may be necessary. Each employee is expected to adhere to standards of behavior that reflect credit on himself/herself, his/her employer, and the Federal Government.

#### 8.2 Employee Removal

The Government may require transfer/removal from this Task Order any employee who is identified as a potential threat to the health, safety, security, general wellbeing or operational mission of the facility or its population.

#### 8.3 Clearance and Certifications

The contractor's failure to acquire and maintain clearance and certification requirements of your employees may result in removal or transfer from this Task Order. The Contractor is responsible for tracking of current status and compliance.

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#### 8.4 Organizational Conflict of Interest

Any organizational conflict of interest shall be addressed in accordance with clause HQ C 2-0037 Organizational Conflict of Interest (NAVSEA) (June 2000) of the basic contract.

### 9.0 **Transition Plan**

#### 9.1 Phase In/ Phase Out Plan

The contractor shall provide phase-in/transition services. Phase in to begin 28 June 2015 through as soon as practicable. Phase-in/transition services shall be limited to only those services required to prepare for full performance of services.

#### 9.2 Phase-In/ Observation

During the phase in for this contract, contractor shall participate in a joint walk down inventory. Additionally, the government will provide task familiarization training for selected tasks. Non-selected task familiarization may be arranged through the contract office. Any costs associated with training for these areas will be considered part of the basic effort.

#### 9.3 Phase Out

In addition to the clause “continuity of services” (Federal Acquisition Regulation (FAR) 52.237-3), contractor shall give support to and cooperate with any successor that may be designated prior to the expiration of this contract. Phase in assistance may be required during the final 90 days of this contract. The incumbent contractor shall comply in good faith with any successor contractor to provide reasonable access to employees and employee records for recruitment efforts.

9.4 Contractor shall make available to successor contractor copies of maintenance instructions, records, processes, etc. developed in the performance of this contract. Contractor shall make available historical data developed and documented in the performance of this contract. Contractor agrees to execute formal transfer of GFP, as applicable. Phase out assistance of this contract is considered within the scope of the contract and no adjustment to estimated costs.

### 10.0 **Enterprise-Wide Contractor Manpower Reporting Application**

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Naval Undersea Warfare Center Division Keyport via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

### 11.0 **List of Acronyms**

Table C-11 contains a list of acronyms applicable to this task order.

Table C-11 List of Acronyms

ACAS	Assured Compliance Assessment System
AQL	Acceptable Quality Level
BPA	Business Process Automation
CAT	Corporate Application Team
CCNP	Cisco Certified Network Professional
CDRL	Contract Deliverables Requirements List
CER	Cisco Emergency Responder
CJCS	Chairman Joint Chief of Staff
CLIN	Contract Line Item Number
CND	Computer Network Defense

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COR	Contracting Officer Representative
CPIF	Cost-Plus Incentive Fee
CPU	Central Processing Unit
CSS	Cascading Style Sheets
CSU	Channel Service Unit
CSWF	Cyber Security Work Force
CUC	Cisco Unity Connection
CUCM	Cisco Unified Communication Manager
DAR	Data at Rest
DHCP	Dynamic Host Configuration Protocol
DIACAP	DoD Information Assurance Certification and Accreditation Process
DNS	Domain Name System
DoD	Department of Defense
DoN	Department of Navy
DOS	Direct Operating System
DPO	Department Property Officer
DSU	Data Service Unit
ECMA	European Computer Manufacturers Association
EIA/TIA	Electronic Industries Alliance/Telecommunication Industries Association
EMASS	Enterprise Mission Assurance Support Service
EVA	Enterprise Virtual Array
FAR	Federal Acquisition Regulation
FOTP	Fiber Optic Test Procedure
FTE	Full Time Equivalents
GFM	Government Furnished Material
GPA	Government Property Administrator
HBSS	Host Based Security System
HP	Hewlett Packard
HTML	Hyper Text Markup Language
IA	Information Assurance
IAM	Information Assurance Management
IAT	Information Assurance Technical
IAVA	Information Assurance Vulnerability Assessment
IBM	International Business Machines
IDE	Integrated Development Environment
IEEE	Institute of Electrical and Electronics Engineers
IIS	Internet Information System
INFOSEC	Information Security
ISC2	Information System Security Certification Consortium
ISDN	Integrated Services Digital Network
ISP	Information Security Program
IT	Information Technology
KPT	Keypoint
LAN	Local Area Network
MIS	Management Information Systems
MS	Microsoft



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MSA	Modular SAN Array
NACI	National Agency Check
NAVOSH	Navy Occupational Safety and Health
NAVSEA	Naval Sea Systems Command
NETBIOS	Network Basic Input/Output System
NMCI	Navy Marine Corps Intranet
NUWC	Naval Undersea Warfare Center
NUWCDIVKPT	Naval Undersea Warfare Center Division Keyport
ODBC	Open Database Connectivity
OFSTP	Optical Fiber System Test Procedure
OSHA	Occupational Safety and Health Administration
OTDR	Optical Time Domain Reflecometer
PC	Personal Computer
PM	Program Manager
POA&Ms	Plan of Action and Milestones
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
RDT&E	Research Development Test and Evaluation
SAN	Storage Area Networking
SDPO	Station Property Officer
SECNAV	Secretary of the Navy
SECNAVINST	Secretary of the Navy Instruction
SITREP	Situational Report
SLIN	Sub-Contract Line Item Number
SNMP	Simple Network Management Protocol
SQL	Structured Query Language
SSBI	Single Scope Background Investigation
SSCP	Systems Security Certified Practitioner
SSL	Secure Socket Layer
STIGs	Security Technical Implementation Guides
SWC	Seamless Warfare Center
TCP/IP	Transmission Control Protocol/Internet Protocol
TI	Technical Instruction
ULS	Unified Logging Service
UTP	Unshielded Twisted Pair
VCP	VMWare Certified Professional
VoIP	Voice over Internet Protocol
VPN	Virtual Private Network
VTC	Video Teleconference
WAN	Wide Area Network

**HQ C-1-0001 ITEMS - 9001, 9101, 9201, 9301, and 9401 DATA REQUIREMENTS (NAVSEA) (SEP 1992)**

The data to be furnished hereunder shall be prepared in accordance with the Contract Data Requirements List, DD Form 1423, Exhibit A, attached hereto.

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(End of Text)

**HQ C-2-0002 ACCESS TO PROPRIETARY DATA OR COMPUTER SOFTWARE (NAVSEA) (JUN 1994)**

(a) Performance under this contract may require that the Contractor have access to technical data, computer software, or other sensitive data of another party who asserts that such data or software is proprietary. If access to such data or software is required or to be provided, the Contractor shall enter into a written agreement with such party prior to gaining access to such data or software. The agreement shall address, at a minimum, (1) access to, and use of, the proprietary data or software exclusively for the purposes of performance of the work required by this contract, and (2) safeguards to protect such data or software from unauthorized use or disclosure for so long as the data or software remains proprietary. In addition, the agreement shall not impose any limitation upon the Government or its employees with respect to such data or software. A copy of the executed agreement shall be provided to the Contracting Officer. The Government may unilaterally modify the contract to list those third parties with which the Contractor has agreement(s).

(b) The Contractor agrees to: (1) indoctrinate its personnel who will have access to the data or software as to the restrictions under which access is granted; (2) not disclose the data or software to another party or other Contractor personnel except as authorized by the Contracting Officer; (3) not engage in any other action, venture, or employment wherein this information will be used, other than under this contract, in any manner inconsistent with the spirit and intent of this requirement; (4) not disclose the data or software to any other party, including, but not limited to, joint venturer, affiliate, successor, or assign of the Contractor; and (5) reproduce the restrictive stamp, marking, or legend on each use of the data or software whether in whole or in part.

(c) The restrictions on use and disclosure of the data and software described above also apply to such information received from the Government through any means to which the Contractor has access in the performance of this contract that contains proprietary or other restrictive markings.

(d) The Contractor agrees that it will promptly notify the Contracting Officer of any attempt by an individual, company, or Government representative not directly involved in the effort to be performed under this contract to gain access to such proprietary information. Such notification shall include the name and organization of the individual, company, or Government representative seeking access to such information.

(e) The Contractor shall include this requirement in subcontracts of any tier which involve access to information covered by paragraph (a), substituting "subcontractor" for "Contractor" where appropriate.

(End of Text)

**HQ C-2-0011 COMPUTER SOFTWARE AND/OR COMPUTER DATABASE(S) DELIVERED TO AND/OR RECEIVED FROM THE GOVERNMENT (NAVSEA) (APR 2004)**

(a) The Contractor agrees to test for viruses all computer software and/or computer databases, as defined in the clause entitled "RIGHTS IN NONCOMMERCIAL COMPUTER SOFTWARE AND NONCOMMERCIAL COMPUTER SOFTWARE DOCUMENTATION" (DFARS 252.227-7014), before delivery of that computer software or computer database in whatever media and on whatever system the software is delivered. The Contractor warrants that any such computer software and/or computer database will be free of viruses when delivered.

(b) The Contractor agrees to test any computer software and/or computer database(s) received from the Government for viruses prior to use under this contract.

(c) Unless otherwise agreed in writing, any license agreement governing the use of any computer software to be delivered as a result of this contract must be paid-up and perpetual, or so nearly perpetual as to allow the use of the computer software or computer data base with the equipment for which it is obtained, or any replacement equipment, for so long as such equipment is used. Otherwise the computer software or computer database does not meet the minimum functional requirements of this contract. In the event that there is any routine to disable the computer software or computer database after the software is developed for or delivered to the Government, that routine shall not disable the computer software or computer database until at least twenty-five calendar years after the delivery date of the affected computer software or computer database to the Government.

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(d) No copy protection devices or systems shall be used in any computer software or computer database delivered under this contract to restrict or limit the Government from making copies. This does not prohibit license agreements from specifying the maximum amount of copies that can be made.

(e) Delivery by the Contractor to the Government of certain technical data and other data is now frequently required in digital form rather than as hard copy. Such delivery may cause confusion between data rights and computer software rights. It is agreed that, to the extent that any such data is computer software by virtue of its delivery in digital form, the Government will be licensed to use that digital-form data with exactly the same rights and limitations as if the data had been delivered as hard copy.

(f) Any limited rights legends or other allowed legends placed by a Contractor on technical data or other data delivered in digital form shall be digitally included on the same media as the digital-form data and must be associated with the corresponding digital-form technical data to which the legends apply to the extent possible. Such legends shall also be placed in human-readable form on a visible surface of the media carrying the digital-form data as delivered, to the extent possible.

**(End of Text)**

#### **HQ C-2-0014 CONTRACTOR'S PROPOSAL (NAVSEA) (MAR 2001)**

(a) Performance of this contract by the Contractor shall be conducted and performed in accordance with detailed obligations to which the Contractor committed itself in Proposal dated 12 November 2014 in response to NAVSEA Solicitation No. N00024-14-R-3475 .

(b) The technical volume(s) of the Contractor's proposal is incorporated by reference and hereby made subject to the provisions of the "ORDER OF PRECEDENCE" (FAR 52.215- 8) clause of this contract. Under the "ORDER OF PRECEDENCE" clause, the technical volume of the Contractor's proposal referenced herein is hereby designated as item (f) of the clause, following "the specification" in the order of precedence.

(End of Text)

#### **HQ C-2-0037 ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA) (JUL 2000)**

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance

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of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this contract and for a period of three years after completion of performance of this contract, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any recompetition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.

(i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

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**(End of Text)**

**NMCARS 5237.102(a)(1)(90), Enterprise-wide Contractor Manpower Reporting Application (ECMRA)**

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Naval Undersea Warfare Center Division Keyport via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

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## **SECTION D PACKAGING AND MARKING**

### **HQ D-1-0001 DATA PACKAGING LANGUAGE**

Data to be delivered by Integrated Digital Environment (IDE) or other electronic media shall be as specified in the contract.

All unclassified data to be shipped shall be prepared for shipment in accordance with best commercial practice.

Classified reports, data, and documentation shall be prepared for shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), DOD 5220.22-M dated 28 February 2006.

**(End of Text)**

### **HQ D-2-0008 MARKING OF REPORTS (NAVSEA) (SEP 1990)**

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
  - (2) contract number
  - (3) contract dollar amount
  - (4) whether the contract was competitively or non-competitively awarded
  - (5) sponsor:  
(Name of Individual Sponsor)  
(Name of Requiring Activity)  
(City and State)
- (End of Text)

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## **SECTION E INSPECTION AND ACCEPTANCE**

### **1.0 QUALITY CONTROL**

The Contractor is solely responsible for the quality of services provided. The Contractor is also liable for Contractor employee negligence, and any fraud, waste or abuse. As part of Program Management, the Contractor shall utilize a Quality Control Program to ensure that services are completed in accordance with acceptable principles of internal control, and meet specified, acceptable levels of quality. The operation of the Quality Control Program must be documented, maintained, and made available to the Contracting Officer Representative (COR) upon request. At a minimum, the Contractor's Quality Control Program shall include an internal quality control and inspection system for required services. The job titles and organizational positions of the individuals who will conduct the inspections must be specified. There shall be a method to identify deficiencies in services that may occur and procedures to correct any deficiency in services that may occur. There shall be a file of information regarding inspections and other quality and internal control actions that documents the purpose of the inspection, the results of the inspection and any corrective action taken as a result of the inspection. Upon request, this file shall be made available to the Government during the period of performance.

### **2.0 QUALITY ASSURANCE**

The Government will monitor the contractor's performance and reserves the right to review services to be provided, including those developed or performed at the Contractor's facilities, to determine conformance with performance and technical requirements. The contractor, not the government, is responsible for management and quality control actions to meet the terms of the contract. Government quality assurance will be conducted on behalf of the Contracting Officer. The COR will be appointed to coordinate the overall quality assurance of technical compliance.

### **3.0 QUALITY ASSURANCE PLAN**

The contractor shall submit to the COR within 30 days of task order award a Quality Assurance Plan that in conjunction with the Quality Assurance Surveillance Plan, Attachment 5, ensures the products or services conform to the specified contract technical requirements as defined in the Performance Work Statement (PWS) and Contract Data Requirements List, A001; provide and maintain an inspection system acceptable to the government covering the services under the contract; and implement procedures to identify and prevent defective services from recurring. The contractor shall develop quality control procedures that address the areas identified in the Performance Requirements Summary, in the PWS. At a minimum it shall include:

- A description of the methods for identifying and preventing defects in the quality of service performed.
- A description of the records to be kept to document inspections and correct or preventive actions taken.
- A record of inspections and inspection results, making them available to the government throughout the performance of the PWS.

## **CLAUSES INCORPORATED BY FULL TEXT**

### **HQ E-1-0001 INSPECTION AND ACCEPTANCE LANGUAGE FOR DATA**

Inspection and acceptance of all data shall be as specified on the Contract Data Requirements List, DD Form 1423-1, Attachment 6.

(End of Text)

### **HQ E-1-0007 INSPECTION AND ACCEPTANCE LANGUAGE FOR LOE SERVICES**

Inspection and acceptance shall be made by the Contracting Officer's Representative (COR) or a designated representative of the Government.

(End of Text)

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## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

7000	6/17/2015 - 10/15/2015
7001	10/16/2015 - 6/16/2016
7002	10/16/2015 - 6/16/2016
7003	10/16/2015 - 6/16/2016
7004	10/16/2015 - 6/16/2016
7005	10/16/2015 - 6/16/2016
7006	10/16/2015 - 6/16/2016
7007	10/16/2015 - 6/16/2016
7008	10/16/2015 - 6/16/2016
7010	10/16/2015 - 6/16/2016
7011	10/16/2015 - 6/16/2016
7100	6/17/2016 - 6/16/2017
7101	6/17/2016 - 6/16/2017
7102	6/17/2016 - 6/16/2017
7103	6/17/2016 - 6/16/2017
7104	6/17/2016 - 6/16/2017
7105	6/17/2016 - 6/16/2017
7106	6/17/2016 - 6/16/2017
7107	6/17/2016 - 6/16/2017
7110	6/17/2016 - 6/16/2017
7200	6/17/2017 - 6/16/2018
7201	6/17/2017 - 6/16/2018
7202	6/17/2017 - 6/16/2018
7203	6/17/2017 - 6/16/2018
7204	6/17/2017 - 6/16/2018
7205	6/17/2017 - 6/16/2018
7206	6/17/2017 - 6/16/2018
7207	6/17/2017 - 6/16/2018
7208	6/17/2017 - 6/16/2018
7209	6/17/2017 - 6/16/2018
7210	6/17/2017 - 6/16/2018
7213AA	6/17/2017 - 6/16/2018
7213AB	6/17/2017 - 6/16/2018
9000	6/17/2015 - 6/16/2016
9100	6/17/2016 - 6/16/2017
9200	6/17/2017 - 6/16/2018

## CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:



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7000	6/17/2015 - 10/15/2015
7001	10/16/2015 - 6/16/2016
7002	10/16/2015 - 6/16/2016
7003	10/16/2015 - 6/16/2016
7004	10/16/2015 - 6/16/2016
7005	10/16/2015 - 6/16/2016
7006	10/16/2015 - 6/16/2016
7007	10/16/2015 - 6/16/2016
7008	10/16/2015 - 6/16/2016
7010	10/16/2015 - 6/16/2016
7011	10/16/2015 - 6/16/2016
7100	6/17/2016 - 6/16/2017
7101	6/17/2016 - 6/16/2017
7102	6/17/2016 - 6/16/2017
7103	6/17/2016 - 6/16/2017
7104	6/17/2016 - 6/16/2017
7105	6/17/2016 - 6/16/2017
7106	6/17/2016 - 6/16/2017
7107	6/17/2016 - 6/16/2017
7110	6/17/2016 - 6/16/2017
7200	6/17/2017 - 6/16/2018
7201	6/17/2017 - 6/16/2018
7202	6/17/2017 - 6/16/2018
7203	6/17/2017 - 6/16/2018
7204	6/17/2017 - 6/16/2018
7205	6/17/2017 - 6/16/2018
7206	6/17/2017 - 6/16/2018
7207	6/17/2017 - 6/16/2018
7208	6/17/2017 - 6/16/2018
7209	6/17/2017 - 6/16/2018
7210	6/17/2017 - 6/16/2018
7213AA	6/17/2017 - 6/16/2018
7213AB	6/17/2017 - 6/16/2018
9000	6/17/2015 - 6/16/2016
9100	6/17/2016 - 6/16/2017
9200	6/17/2017 - 6/16/2018

The periods of performance for the following Option Items are as follows:

7009	10/16/2015 - 6/16/2016
7012	10/16/2015 - 6/16/2016
7013	10/16/2015 - 6/16/2016

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7108	6/17/2016 - 6/16/2017
7109	6/17/2016 - 6/16/2017
7111	6/17/2016 - 6/16/2017
7112	6/17/2016 - 6/16/2017
7211	6/17/2017 - 6/16/2018
7212	6/17/2017 - 6/16/2018
7300	6/17/2018 - 6/16/2019
7301	6/17/2018 - 6/16/2019
7302	6/17/2018 - 6/16/2019
7303	6/17/2018 - 6/16/2019
7304	6/17/2018 - 6/16/2019
7305	6/17/2018 - 6/16/2019
7306	6/17/2018 - 6/16/2019
7307	6/17/2018 - 6/16/2019
7308	6/17/2018 - 6/16/2019
7309	6/17/2018 - 6/16/2019
7310	6/17/2018 - 6/16/2019
7311	6/17/2018 - 6/16/2019
7312	6/17/2018 - 6/16/2019
7400	6/17/2019 - 6/16/2020
7401	6/17/2019 - 6/16/2020
7402	6/17/2019 - 6/16/2020
7403	6/17/2019 - 6/16/2020
7404	6/17/2019 - 6/16/2020
7405	6/17/2019 - 6/16/2020
7406	6/17/2019 - 6/16/2020
7407	6/17/2019 - 6/16/2020
7408	6/17/2019 - 6/16/2020
7409	6/17/2019 - 6/16/2020
7410	6/17/2019 - 6/16/2020
7411	6/17/2019 - 6/16/2020
7412	6/17/2019 - 6/16/2020
9300	6/17/2018 - 6/16/2019
9400	6/17/2019 - 6/16/2020

Services to be performed hereunder will be provided at NUWC Keyport unless otherwise stated in Section C.

**CLAUSES INCORPORATED BY FULL TEXT**

**HQ F-2-0003 DATA DELIVERY LANGUAGE FOR SERVICES ONLY PROCUREMENTS**

All data to be furnished under this contract shall be delivered prepaid to the destination(s) and at the time(s) specified on the Contract Data Requirements List(s), DD Form 1423.

(End of Text)

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## **SECTION G CONTRACT ADMINISTRATION DATA**

### **1.0 PRIOR WRITTEN PERMISSION REQUIRED TO SUBCONTRACT**

In accordance with the basic contract clause 52.244-2 Subcontracts (OCT 2010) – Alternate I (June 2007), none of the services required by this task order shall be subcontracted to or performed by persons other than the contractor, the contractor's employees, or those subcontractors (as listed below) which were proposed and approved in the initial offer, without the prior written approval of the Contracting Officer. The names of approved subcontractors will be inserted at time of award.

Applied Technical Systems, Inc.

Booz Allen Hamilton, Inc.

Kingfisher Systems, Inc.

### **252.204-0002 Line Item Specific: Sequential ACRN Order. (SEP 2009)**

The payment office shall make payment in sequential ACRN order within the line item, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: Alpha/Alpha; Alpha/numeric; numeric/alpha; and numeric/numeric.

### **HQ G-2-0003 CONTRACTING OFFICER'S REPRESENTATIVE**

#### **CONTRACTING OFFICER'S COMMANDER REPRESENTATIVE: ATTN:**

Contracting Officer's Representative (ACOR)

Deborah Howard  
610 Dowell Street, Bldg. 1003  
Keyport, WA 98345  
[Deborah.howard1@navy.mil](mailto:Deborah.howard1@navy.mil)  
(360) 315-8471

The Contractor shall forward a copy of all invoices to the Contracting Officer's Representative.

**(End of Text)**

### **HQ G-2-0004 PURCHASING OFFICE REPRESENTATIVE**

#### **PURCHASING OFFICE COMMANDER REPRESENTATIVE: ATTN:**

Monique Klose  
610 Dowell Street, Bldg. 206A  
Keyport, WA 98345  
[Monique.klose@navy.mil](mailto:Monique.klose@navy.mil)  
(360) 315-2215

### **CONTRACT SPECIALIST**

Jason Gavinski  
610 Dowell Street, Bldg. 206A  
Keyport, WA 98345  
[jason.gavinski@navy.mil](mailto:jason.gavinski@navy.mil)  
(360) 315-0947

### **HQ G-2-0009 SUPPLEMENTAL INSTRUCTIONS REGARDING ELECTRONIC INVOICING (NAVSEA) (SEP 2012)**

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(a) The Contractor agrees to segregate costs incurred under this contract/task order (TO), as applicable, at the lowest level of performance, either at the technical instruction (TI), sub line item number (SLIN), or contract line item number (CLIN) level, rather than on a total contract/TO basis, and to submit invoices reflecting costs incurred at that level. Supporting documentation in Wide Area Workflow (WAWF) for invoices shall include summaries of work charged during the period covered as well as overall cumulative summaries by individual labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of other direct costs (ODCs), materials, and travel, by TI, SLIN, or CLIN level. For other than firm fixed price subcontractors, subcontractors are also required to provide labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of ODCs, materials, and travel invoiced. Supporting documentation may be encrypted before submission to the prime contractor for WAWF invoice submittal. Subcontractors may email encryption code information directly to the Contracting Officer (CO) and Contracting Officer Representative (COR). Should the subcontractor lack encryption capability, the subcontractor may also email detailed supporting cost information directly to the CO and COR; or other method as agreed to by the CO. (b) Contractors submitting payment requests and receiving reports to WAWF using either Electronic Data Interchange (EDI) or Secure File Transfer Protocol (SFTP) shall separately send an email notification to the COR and CO on the same date they submit the invoice in WAWF. No payments shall be due if the contractor does not provide the COR and CO email notification as required herein.

#### 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JUN 2012)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the Central Contractor Registration at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

#### COST VOUCHER

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

#### DESTINATION

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(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0339
Issue By DoDAAC	N00253
Admin DoDAAC	S0512A
Inspect By DoDAAC	
Ship To Code	
Ship From Code	
Mark For Code	
Service Approver (DoDAAC)	N00253
Service Acceptor (DoDAAC)	
Accept at Other DoDAAC	
LPO DoDAAC	
DCAA Auditor DoDAAC	HAA724
Other DoDAAC(s)	

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.  
[Receiptcontrol.nuwckpt.fct@navy.mil](mailto:Receiptcontrol.nuwckpt.fct@navy.mil),  
[jason.gavinski@navy.mil](mailto:jason.gavinski@navy.mil), and [Deborah.howard1@navy.mil](mailto:Deborah.howard1@navy.mil).

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Keyport VendorPay Group at 360-315-8500 or  
[Vendorpay.nuwckpt.fct@navy.mil](mailto:Vendorpay.nuwckpt.fct@navy.mil)

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

Accounting Data

SLINID	PR Number	Amount
700001	130050632900001	12264.00
LLA :		
AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578		
Standard Number: N0025315PR01328		
Fund transitional labor in the amount of \$12,264.		

BASE Funding 12264.00  
Cumulative Funding 12264.00

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MOD 01 Funding 0.00  
Cumulative Funding 12264.00

MOD 02 Funding 0.00  
Cumulative Funding 12264.00

MOD 03

700101 130050632900002 139716.00

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Mod 03: Funding in the amount of \$139,724.10 for PM Support.

700201 130050632900003 205945.30

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$205,945.30 to support PWS 2.1, Network Support.

700301 130050632900004 455969.96

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$455,969.96 to fund PWS 2.2, Help Desk Support.

700401 130050632900005 383926.32

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$383,926.32 to fund PWS 2.3, Server Admin Support.

700501 130050632900006 582389.19

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Mod 03: Add funding in the amount of \$582,389.19 to fund PWS 2.4, Corporate Process Automation.

700601 130050632900007 58030.20

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Mod 03: Add funding in the amount of \$58,030.20 to fund PWS 2.5, Corporate Operations Support (Asset Manager).

700701 130053241000001 94735.24

LLA :

AC 97X4930 NH6B 252 77777 0 050120 2F 000000 A00003126214

Mod 03: Add funding in the amount of \$94,735.24 to fund PWS, 2.6, Comptroller Support.

700801 130050632900008 95474.24

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$95,474.24 to fund PWS 2.1, Optional Network Support.

701001 130050632900009 165636.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$165,636 to fund PWS 2.3.2, Optional Server Admin Support.

701101 130050632900010 224409.60

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$224,409.60 to fund Optional IA Support, PWS 2.3.2.

900001 130050632900011 20208.60

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$20,208.60 to fund base year ODCs.

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MOD 03 Funding 2426440.65  
Cumulative Funding 2438704.65

MOD 04 Funding 0.00  
Cumulative Funding 2438704.65

MOD 05

701001 130050632900009 (165636.00)

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$165,636 to fund PWS 2.3.2, Optional Server Admin Support.

Mod 05: De-obligate funding in the amount of \$165,636 from \$165,636 to \$0.00.

MOD 05 Funding -165636.00  
Cumulative Funding 2273068.65

MOD 06

710001 130050632900012 66288.24

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$66,288.24 for PM Support.

710002 130050632900013 66288.24

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Standard Number: N0025315PR01328

Mod 06: Funding in the amount of \$66,288.24 for PM Support.

710101 130050632900019 200168.01

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$200,168.01 to support PWS 2.1, Network Support.

710201 130050632900015 448938.96

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$448,938.96 to fund PWS 2.2, Help Desk Support.

710301 130050632900016 202152.08

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$202,152.08 to fund PWS 2.3, Server Admin Support.

710401 130057184900001 50000.00

LLA :

AD 97X4930 NH6B 233 77777 0 050120 2F 000000 A00003448853

Standard Number: N0025316PR01073

Mod 06: Add funding in the amount of \$50,000 to fund PWS 2.4, Corporate Process Automation.

710402 130050632900017 413113.00

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$413,113 to fund PWS 2.4, Corporate Process Automation.

710501 130050632900018 65447.00

LLA :

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AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578  
Standard Number: N0025315PR01328  
Mod 06: Add funding in the amount of \$65,447 to fund PWS 2.5, Corporate Operations Support.

710601 130057534800001 102543.22

LLA :

AE 97X4930 NH6B 251 77777 0 050120 2F 000000 A00003472553  
Standard Number: N0025316PR01150  
Mod 06: Add funding in the amount of \$102,543.22 to fund PWS, 2.6, Comptroller Support.

710701 130050632900014 122838.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578  
Standard Number: N0025315PR01328  
Mod 06: Add funding in the amount of \$122,838 to fund PWS 2.1, Optional Network Support.

711001 130050632900020 192978.15

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578  
Standard Number: N0025315PR01328  
Mod 06: Add funding in the amount of \$192,978.15 to fund Optional IA Support, PWS 2.3.2.

910001 130050632900021 10000.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578  
Standard Number: N0025315PR01328  
Mod 06: Add funding in the amount of \$10,000 to fund OY1 ODCs.

MOD 06 Funding 1940754.90  
Cumulative Funding 4213823.55

MOD 07

700101 130050632900002 (37195.84)

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578  
Mod 03: Funding in the amount of \$139,724.10 for PM Support.  
Mod 07: Incentive Fee Determination; De-obligate \$37,195.84.

700201 130050632900003 (107328.38)

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578  
Mod 03: Add funding in the amount of \$205,945.30 to support PWS 2.1, Network Support.  
Mod 07: Base Year Incentive Fee Determination; De-obligate \$107,328.38.

700301 130050632900004 (165591.16)

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578  
Mod 03: Add funding in the amount of \$455,969.96 to fund PWS 2.2, Help Desk Support.  
Mod 07: Base Year Incentive Fee Determination; De-obligate \$165,591.16.

700401 130050632900005 (281756.40)

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578  
Mod 03: Add funding in the amount of \$383,926.32 to fund PWS 2.3, Server Admin Support.  
Mod 07: Base Year Incentive Fee Determination; De-obligate \$281,756.40.

700501 130050632900006 (306219.89)

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578  
Mod 03: Add funding in the amount of \$582,389.19 to fund PWS 2.4, Corporate Process Automation.  
Mod 07: Base Year Incentive Fee Determination; De-obligate \$306,219.90.



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700601 130050632900007 (16375.05)

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Mod 03: Add funding in the amount of \$58,030.20 to fund PWS 2.5, Corporate Operations Support (Asset Manager).

Mod 07: Base Year Incentive Fee Determination; De-obligate \$16,375.05.

700701 130053241000001 (29817.56)

LLA :

AC 97X4930 NH6B 252 77777 0 050120 2F 000000 A00003126214

Mod 03: Add funding in the amount of \$94,735.24 to fund PWS, 2.6, Comptroller Support.

Mod 07: Base Year Incentive Fee Determination; De-obligate \$29,817.56.

700801 130050632900008 (67015.70)

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$95,474.24 to fund PWS 2.1, Optional Network Support.

Mod 07: Base Year Incentive Fee Determination; De-obligate \$67,015.70.

701101 130050632900010 (110175.33)

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 03: Add funding in the amount of \$224,409.60 to fund Optional IA Support, PWS 2.3.2.

Mod 07: Base Year Incentive Fee Determination; De-obligate \$110,175.33.

MOD 07 Funding -1121475.31  
Cumulative Funding 3092348.24

MOD 08

710001 130050632900022 12500.00

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$66,288.24 for PM Support.

Mod 08: Add funding in the amount of \$12,500 for PM Support.

710002 130050632900023 12500.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Standard Number: N0025315PR01328

Mod 06: Funding in the amount of \$66,288.24 for PM Support.

Mod 08: Funding in the amount of \$12,500 for PM Support.

710101 130050632900024 31400.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$200,168.01 to support PWS 2.1, Network Support.

Mod 08: Add funding in the amount of \$31,400 to support PWS 2.1, Network Support.

710201 130050632900025 45000.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$448,938.96 to fund PWS 2.2, Help Desk Support.

Mod 08: Add funding in the amount of \$45,000 to fund PWS 2.2, Help Desk Support.

710402 130050632900026 35000.00

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$413,113 to fund PWS 2.4, Corporate Process Automation.

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Mod 08: Add funding in the amount of \$35,000 to fund PWS 2.4, Corporate Process Automation.

711001 130050632900027 58000.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Standard Number: N0025315PR01328

Mod 06: Add funding in the amount of \$192,978.15 to fund Optional IA Support, PWS 2.3.2.

Mod 08: Add funding in the amount of \$58,000 to fund Optional IA Support, PWS 2.3.2.

MOD 08 Funding 194400.00

Cumulative Funding 3286748.24

MOD 09

710201 130050632900028 17000.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 06: Add funding in the amount of \$448,938.96 to fund PWS 2.2, Help Desk Support.

Mod 08: Add funding in the amount of \$45,000 to fund PWS 2.2, Help Desk

Mod 09: Add funding in the amount of \$17,000 to fund PWS 2.2, Help Desk Support.

710402 130050632900029 10000.00

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Mod 06: Add funding in the amount of \$413,113 to fund PWS 2.4, Corporate Process Automation.

Mod 08: Add funding in the amount of \$35,000 to fund PWS 2.4, Corporate Process Automation.

Mod 09: Add funding in the amount of \$10,000 to fund PWS 2.4, Corporate Process Automation.

710601 130057534800002 3999.78

LLA :

AE 97X4930 NH6B 251 77777 0 050120 2F 000000 A00003472553

Mod 06: Add funding in the amount of \$102,543.22 to fund PWS, 2.6, Comptroller Support.

Mod 09: Add funding in the amount of \$4,000 to fund PWS, 2.6, Comptroller Support.

MOD 09 Funding 30999.78

Cumulative Funding 3317748.02

MOD 10

720001 130050632900030 79970.50

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Mod 10: Add funding in the amount of \$79,970.50.

720002 130050632900031 79970.50

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 10: Add funding in the amount of \$79,970.

720101 130050632900032 234441.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 10: Add funding in the amount of \$234,441.

720201 130050632900033 521958.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 10: Add funding in the amount of \$521,958 to fund PWS 2.2, Help Desk Support.

720301 130050632900034 439504.00

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LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 10: Add funding in the amount of \$439,504 to fund PWS 2.3, Server Admin Support.

720401 130050632900035 541000.00

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Mod 10: Add funding in the amount of \$541,000 to fund PWS 2.4, Corporate Process Automation.

720501 130050632900036 66429.00

LLA :

AB 97X4930 NH6B 252 77777 0 050120 2F 000000 A10002927578

Mod 10: Add funding in the amount of \$66,429 to fund PWS 2.5, Corporate Operations Support.

720701 130050632900037 100000.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 10: Add funding in the amount of \$100,000 to fund PWS 2.1, Optional Network Support.

720801 130050632900038 25000.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 10: Add funding in the amount of \$25,000 to fund PWS 1.2 and 2.2, Optional Help Desk Service Support.

720901 130050632900039 189613.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 010: Add funding in the amount of \$189,613 to fund PWS 1.2 and 2.3, Optional Server Administration Support.

721001 130050632900040 254150.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 10: Add funding in the amount of \$254,150 to fund PWS 1.2 and 2.3.2, Optional Information Assurance.

7213AA 130064608800001 78495.00

LLA :

AF 97X4930 NH6B 251 77777 0 050120 2F 000000 A00004015559

Mod 10: Add funding in the amount of \$78,495 to fund, PWS, 2.6 Comptroller Process Automation Support

7213AB 130064976100001 30000.00

LLA :

AG 97X4930 NH1C 251 77777 0 050120 2F 000000 A00004041070

Mod 10: Add funding in the amount of \$30,000 to fund, PWS, 2.6 Comptroller Process Automation Support

920001 130050632900041 15000.00

LLA :

AA 97X4930 NH6B 252 77777 0 050120 2F 000000 A00002927578

Mod 10: Add funding in the amount of \$15,000 to fund OY2 ODCs.

MOD 10 Funding 2655531.00

Cumulative Funding 5973279.02

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### 1.0 INSURANCE - WORK ON A GOVERNMENT INSTALLATION

The following types of insurance are required in accordance with the clause entitled, Insurance - Work On A Government Installation (FAR 52.228-5), and shall be maintained in the minimum amounts shown:

- (1) Comprehensive General Liability: \$200,000 per person and \$500,000 per accident for bodily injury.
- (2) Automobile Insurance: \$200,000 per person and \$500,000 per accident for bodily injury and \$20,000 per accident for property damage.
- (3) Standard Workmen's Compensation and Employer's Liability Insurance (or, where maritime employment is involved, Longshoremen's and Harbor Worker's Compensation Insurance) in the minimum amount of \$100,000.

### 5252.202-9101 ADDITIONAL DEFINITIONS (MAY 1993)

As used throughout this contract, the following terms shall have the meanings set forth below:

- (a) DEPARTMENT - means the Department of the Navy.
- (b) REFERENCES TO THE FEDERAL ACQUISITION REGULATION (FAR) - All references to the FAR in this contract shall be deemed to also reference the appropriate sections of the Defense FAR Supplement (DFARS), unless clearly indicated otherwise.
- (c) REFERENCES TO ARMED SERVICES PROCUREMENT REGULATION OR DEFENSE ACQUISITION REGULATION - All references in this document to either the Armed Services Procurement Regulation (ASPR) or the Defense Acquisition Regulation (DAR) shall be deemed to be references to the appropriate sections of the FAR/DFARS.
- (d) NATIONAL STOCK NUMBERS - Whenever the term Federal Item Identification Number and its acronym FIIN or the term Federal Stock Number and its acronym FSN appear in the contract, order or their cited specifications and standards, the terms and acronyms shall be interpreted as National Item Identification Number (NIIN) and National Stock Number (NSN) respectively which shall be defined as follows:
  - (1) National Item Identification Number (NIIN). The number assigned to each approved Item Identification under the Federal Cataloging Program. It consists of nine numeric characters, the first two of which are the National Codification Bureau (NCB) Code. The remaining positions consist of a seven digit non-significant number.
  - (2) National Stock Number (NSN). The National Stock Number (NSN) for an item of supply consists of the applicable four position Federal Supply Class (FSC) plus the applicable nine position NIIN assigned to the item of supply.

### 5252.216-9122 LEVEL OF EFFORT – ALTERNATE 1 (MAY 2010)

- (a) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in Sections B and C of this contract. The total level of effort for the performance of this contract shall be 305,910 total man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort.
- (b) Of the total man-hours of direct labor set forth above, it is estimated that 0 (Offeror to fill-in) man-hours are uncompensated effort.

Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

- (c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (i) below), or other time and effort which does not have a specific and direct contribution to the tasks described in

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Sections B and C.

(d) The level of effort for this contract shall be expended at an average rate of approximately \_\_\_hours per week. It is understood and agreed that the rate of man- hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man-hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man-hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(h) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man-hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man-hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost overrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds. All submissions shall include subcontractor information.

(i) Unless the Contracting Officer determines that alternative worksite arrangements are detrimental to contract performance, the Contractor may perform up to 10% of the hours at an alternative worksite, provided the Contractor has a company-approved alternative worksite plan. The primary worksite is the traditional "main office" worksite. An alternative worksite means an employee's residence or a telecommuting center. A telecommuting center is a geographically convenient office setting as an alternative to an employee's main office. The Government reserves the right to review the Contractor's alternative worksite plan. In the event performance becomes unacceptable, the Contractor will be prohibited from counting the hours performed at the alternative worksite in fulfilling the total level of effort obligations of the contract. Regardless of work location, all contract terms and conditions, including security requirements and labor laws, remain in effect. The Government shall not incur any additional cost nor provide additional equipment for contract performance as a result of the Contractor's election to implement an alternative worksite plan.

(j) Notwithstanding any of the provisions in the above paragraphs and subject to the LIMITATION OF FUNDS or LIMITATION OF COST clauses, as applicable, the period of performance may be extended and the estimated cost may be increased in order to permit the Contractor to provide all of the man-hours listed in paragraph (a) above. The contractor shall continue to be paid fee for each man-hour performed in accordance with the terms of the contract.

(End of Text)

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### **5252.227-9113 GOVERNMENT-INDUSTRY DATA EXCHANGE PROGRAM (OCT 2006)**

(a) The Contractor shall participate in the appropriate interchange of the Government-Industry Data Exchange Program (GIDEP) in accordance with NAVSEA S0300-BU-GYDH-40010 dated November 1994. Data entered is retained by the program and provided to qualified participants. Compliance with this requirement shall not relieve the Contractor from complying with any other requirement of the contract.

(b) The Contractor agrees to insert paragraph (a) of this requirement in any subcontract hereunder exceeding \$500,000.00. When so inserted, the word "Contractor" shall be changed to "Subcontractor".

(c) GIDEP materials, software and information are available without charge from:

GIDEP Operations Center  
P.O. Box 8000  
Corona, CA 92878-8000  
Phone: (951) 898-3207  
FAX: (951) 898-3250  
Internet: <http://www.gidep.org>

(End of Text)

### **5252.232-9104 ALLOTMENT OF FUNDS (JAN 2008)**

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232- 22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

7001, 7002, 7003, 7004, 7005, 7006, 7007, 7008, 7009, 7010, 7011, 7012, 7013, 9000

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs TO BE COMPLETED AT AWARD are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20).

7000

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

(End of Text)

### **5252.233-9103 DOCUMENTATION OF REQUESTS FOR EQUITABLE ADJUSTMENT (APR 1999)**

(a) For the purposes of this special contract requirement, the term "change" includes not only a change that is made pursuant to a written order designated as a "change order" but also (1) an engineering change proposed by the Government or by the Contractor and (2) any act or omission to act on the part of the Government in respect of which a request is made for equitable adjustment.

(b) Whenever the Contractor requests or proposes an equitable adjustment of \$100,000 or more per vessel in respect to a change made pursuant to a written order designated as a "change order" or in respect to a proposed engineering change and whenever the Contractor requests an equitable adjustment in any amount in respect to any other act or omission to act on the part of the Government, the proposal supporting such request shall contain the following information for each individual item or element of the request:

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(1) A description (i) of the work required by the contract before the change, which has been deleted by the change, and (ii) of the work deleted by the change which already has been completed. The description is to include a list of components, equipment, and other identifiable property involved. Also, the status of manufacture, procurement, or installation of such property is to be indicated. Separate description is to be furnished for design and production work. Items of raw material, purchased parts, components and other identifiable hardware, which are made excess by the change and which are not to be retained by the Contractor, are to be listed for later disposition;

(2) Description of work necessary to undo work already completed which has been deleted by the change;

(3) Description of work not required by the terms hereof before the change, which is substituted or added by the change. A list of components and equipment (not bulk materials or items) involved should be included. Separate descriptions are to be furnished for design work and production work;

(4) Description of interference and inefficiencies in performing the change;

(5) Description of each element of disruption and exactly how work has been, or will be disrupted:

(i) The calendar period of time during which disruption occurred, or will occur;

(ii) Area(s) aboard the vessel where disruption occurred, or will occur;

(iii) Trade(s) disrupted, with a breakdown of manhours for each trade; H-32

(iv) Scheduling of trades before, during, and after period of disruption;

(v) Description of measures taken to lessen the disruptive effect of the change;

(6) Delay in delivery attributable solely to the change;

(7) Other work attributable to the change;

(8) Supplementing the foregoing, a narrative statement of the direct "causal" relationship between any alleged Government act or omission and the claimed consequences therefor, cross-referenced to the detailed information provided as required above; and

(9) A statement setting forth a comparative enumeration of the amounts "budgeted" for the cost elements, including the material costs, labor hours and pertinent indirect costs, estimated by the Contractor in preparing its initial and ultimate proposal(s) for this contract, and the amounts claimed to have been incurred and/or projected to be incurred corresponding to each such "budgeted cost" elements.

(c) Each proposal in excess of \$100,000 submitted in support of a claim for equitable adjustment under any requirement of this contract shall, in addition to the information required by paragraph (b) hereof, contain such information as the Contracting Officer may require with respect to each individual claim item.

(d) It is recognized that individual claims for equitable adjustment may not include all of the factors listed in paragraph (b) above. Accordingly, the Contractor is required to set forth in its proposal information only with respect to those factors which are comprehended in the individual claim for equitable adjustment. In any event, the information furnished hereunder shall be in sufficient detail to permit the Contracting Officer to cross-reference the claimed increased costs, or delay in delivery, or both, as appropriate, submitted pursuant to paragraph (c) of this requirement, with the information submitted pursuant to paragraph (b) hereof.

**(End of Text)**

**5252.237-9106 SUBSTITUTION OF PERSONNEL (SEP 1990)**

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement.

(b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be

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replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days, or ninety (90) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; and (3) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

#### KEY PERSONNEL

The following billets shall be considered key personnel. The contractor shall notify the Government of any changes regarding authority, responsibility, substitution of Team Members, Substitution of Personnel, or key personnel changes made by the contractor.

Program Manager - Mr. Robert Miller

Network Engineer - Mr. Paul Collins

Senior Server Administrator - Mr. Robert Matsukawa

Senior Programmer/Developer - Mr. James Morrison

(End of Text)

#### **5252.242-9115 TECHNICAL INSTRUCTIONS (APR 1999)**

(a) Performance of the work hereunder may be subject to written technical instructions signed by the Contracting Officer's Representative specified in Section G of this contract. As used herein, technical instructions are defined to include the following:

- (1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual statement of work.
  - (2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.
- (b) Technical instructions must be within the general scope of work stated in the contract.

Technical instructions may not be used to: (1) assign additional work under the contract; (2) direct a change as defined in the "CHANGES" clause of this contract; (3) increase or decrease the contract price or estimated contract amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the contract.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the contract or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of this contract.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement which is not affected by the disputed technical instruction.

(End of Text)

#### **5252.245-9106 FACILITIES TO BE GOVERNMENT-FURNISHED (COSTREIMBURSEMENT) (SEP 2009)**

(a) The estimated cost and fee, if any, and delivery schedule set forth in this contract contemplate the rent-free use of the facilities identified in paragraph (b) below and in paragraph (d) (applicable only for research and development contracts) if such paragraph (d) is added to this requirement. If the Government limits or terminates the Contractor's rent-free use of said facilities, and such action affects the ability of the Contractor to perform this contract in



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accordance with its terms and conditions, then an equitable adjustment in the estimated cost and fee, if any, or delivery schedule, or both, shall be made pursuant to the clause entitled "CHANGES-- COST-REIMBURSEMENT" (FAR 52.243-2), provided, however, that if the limitation or termination is due to failure by the Contractor to perform its obligations under this contract, the Contractor shall be entitled only to such adjustment as the Contracting Officer determines as a fact to be appropriate under the circumstances.

(b) The Contractor is authorized to acquire or use the facilities described below upon the prior written approval of the cognizant Contract Administration Office, which shall determine that such facilities are required to carry out the work provided for by this contract. Immediately upon delivery of each item of approved facilities to the Contractor's plant, the Contractor shall notify the cognizant Contract Administration Office of the receipt of such facilities owned by the Government, which shall be made a part of the plant account assigned to the Contractor at that location.

#### DESCRIPTION AND IDENTITY OF FACILITIES AS DEFINED IN SECTION C

(c) In the event there is in existence a facilities management contract effective at the same plant or general location, the facilities provided hereunder shall be made subject to all the terms and conditions of the facilities management contract.

(End of Text)

#### C.106 QUALIFIED U.S. CONTRACTORS FOR EXPORT-CONTROLLED TECHNICAL DATA

(a) By Department of Defense (DOD) Directive 5230.25 (hereinafter referred to as "the Directive"), a program was established to allow Qualified U.S. Contractors to obtain export-controlled technical data under certain conditions. A "Qualified U.S. Contractor" is a private individual or enterprise (hereinafter described as a "U.S. Contractor") that, in accordance with procedures established by the Under Secretary of Defense for Research and Engineering, certifies, as a condition of obtaining export-controlled technical data subject to the Directive from the Department of Defense, that:

(1) The individual who will act as recipient of the export-controlled technical data on behalf of the U.S. Contractor is a U.S. citizen or a person admitted lawfully into the United States for permanent residence and is located in the United States;

(2) Such data are needed to bid or perform on a contract with the Department of Defense, or other U.S. Government agency, or for other legitimate business purposes in which the U.S. Contractor is engaged, or plans to engage. The purpose for which the data are needed shall be described sufficiently in such certification to permit an evaluation of whether subsequent requests for data are related properly to such business purpose.

(3) The U.S. Contractor acknowledges its responsibilities under U.S. export control laws and regulations (including the obligation, under certain circumstances, to obtain an export license prior to the release of technical data within the United States) and agrees that it will not disseminate any export-controlled technical data subject to the Directive in a manner that would violate applicable export control laws and regulations.

(4) The U.S. Contractor also agrees that, unless dissemination is permitted by the Directive, it will not provide access to export-controlled technical data subject to the Directive to persons other than its employees or persons acting on its behalf, without the permission of the DOD component that provided the technical data.

(5) To the best of its knowledge and belief, the U.S. Contractor knows of no person employed by it, or acting on its behalf, who will have access to such data, who is debarred, suspended or otherwise ineligible to perform under U.S. Government contracts; or has violated U.S. export control laws or a certification previously made to the Department of Defense under the provisions of the Directive.

(b) Private individuals or enterprises are certified as Qualified U.S. Contractors by submitting a DD Form 2345 to U.S./Canada Joint Certification Office, Defense Logistics Information Services, Federal Center, 74 Washington Avenue, North, Battle Creek, MI 49017-3084.

(c) Canadian contractors may be qualified in accordance with the Directive for technical data that do not require a license for export to Canada under section 125.12 of the International Traffic in Arms Regulations and sections 379.4(d) and 379.5(e) of the Export Administration Regulations, by submitting an equivalent certification to the DLSC.

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(End of Text)

### C. 107 INSTRUCTIONS FOR OBTAINING EXPORT-CONTROLLED TECHNICAL DATA

An offeror may not receive export-controlled technical data, which are specified in this solicitation, unless it is a qualified U.S. contractor as defined in clause C.106. See clause C.106 for instructions on becoming a qualified U.S. contractor. Questions about this program or DD Form 2345 should be addressed to U.S./Canada Joint Certification Office, Defense Logistics Information Services (DLIS), Federal Center, 74 Washington Avenue North, Battle Creek, MI 49017-3084; or telephone (616) 961-4358, toll free (800) 352-3572; or email [jcp-admin@dlis.dla.mil](mailto:jcp-admin@dlis.dla.mil). If a contractor is requesting qualification, they must submit the request to DLIS within 2 days after the solicitation issue date with an email to [robert.watson1@navy.mil](mailto:robert.watson1@navy.mil) stating they have requested qualification. If it is determined necessary (and if time permits), an additional 7 days will be added to the closing date if any requests are received. An amendment to this effect will be issued, and if not issued, offerors shall assume no requests were received and the original closing date applies. If an offeror is a qualified U.S. contractor and needs a copy of the restricted technical data, its appointed Data Custodian must be registered with DLIS (Defense Logistics Info Svc Joint Certification Program (JCP). Registration instructions and Vendor Guide book can be found on the FedBizOpps homepage <https://www.fbo.gov>.

(End of Text)

### C.114 ACCESS TO GOVERNMENT INFORMATION SYSTEMS

Ref: SECNAVINST 5510.30A, Personnel Security Program, Chapters 5 and 6.

Personnel accessing government automated information systems (AIS) in the performance of contract work require a favorably adjudicated personnel security investigation, whether or not an actual security clearance is required. Personnel whose duties meet the criteria for an AIS Level 1 designation require a favorably adjudicated Single Scope Background Investigation (SSBI) or Periodic Review (PR) of the SSBI. The SSBI or PR must be updated every 5 years. A favorably adjudicated National Agency Check with Local Agency Check and Credit Check (NACLC) for civilian personnel is required for AIS Levels 2 and 3. Additionally, Telecommunications Directive (NTD) 02-06, Information Assurance (IA) Training Requirement, DoDD 8570.01-M, Information Assurance Training, Certification, and Workforce Management Policy, and DoDI 8500.2 E3.3.7 require that all authorized users of DoD Information Systems receive initial IA awareness orientation as a condition of access and thereafter must complete annual IA refresher awareness training to maintain an active user account. Access requests to DoD IT systems will utilize OPNAV 5239/14 (July 2008) SAAR-N form.

### C.121 CONTROLLED UNCLASSIFIED INFORMATION (INCLUDES FOR OFFICIAL USE ONLY INFORMATION)

Ref: (a) DoD Regulation 5200.01, DoD Information Security Program

(b) SECNAV M-5510.36, DON Information Security Program Manual

Contractor may be required to handle Controlled Unclassified Information (CUI). There are numerous types of CUI, e.g. documents with limited distribution statements, documents marked as For Official Use Only (FOUO), etc. The minimum level of protection for all CUI is adherence to FOUO protection standards. Distribution Statements (DS) and warning labels, such as the Arms Export Control Act Warning, identify additional protection requirements for a given document. Minimum FOUO protection requirements/controls applicable to the performance of this contract for CUI are listed below. Additional protection requirements, as marked on a given CUI document, are in addition to the standards listed.

1. Handling/Storage: Access to FOUO is limited to those needing it to conduct official business for the Department of Defense (DoD). FOUO information is not classified information, but requires extra precautions to ensure it is not released to the public. During business hours, reasonable steps shall be taken to minimize risk of access by unauthorized personnel. After business hours, FOUO information shall be stored in unlocked containers, desks, or cabinets if Government or Government-contracted building security is provided. If it is not, store in locked desks, file cabinets, bookcases, locked rooms, or similar items.

2. Transporting/Transmitting/Release/Destruction: FOUO information shall be transported in a manner that prevents disclosure of the contents. FOUO information may be sent via USPS first-class mail, parcel post, or - for bulk

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shipments – 4th class mail. Electronic transmission of FOUO information (voice, data, or facsimile) shall be by approved secure communications systems. Transmission via unsecure fax is acceptable if an authorized person is standing by on the receiving end to take custody. All emails containing FOUO or attachments with FOUO must be digitally signed and encrypted when transmitted within a Navy network or to an approved contractor email address. Transmission of FOUO (i.e. any CUI) to personal email accounts (e.g. AOL, Yahoo, Hotmail, Comcast, etc.) is strictly prohibited. FOUO sent out of the contractor's facility electronically must be encrypted (DoD FIPS 140-2 standard). FOUO material shall not be released outside the contractor's facility except to representatives of DoD. When no longer needed, destroy FOUO by a method that precludes its disclosure to unauthorized individuals.

3. Markings: Unclassified documents (paper or electronic) generated in support of this contract which contain FOUO are to be marked "For Official Use Only" at the bottom on the outside of the front cover (if any), on each page containing FOUO information, and on the outside of the back cover (if any). Each paragraph containing FOUO information shall be marked as such. Within a classified document, an individual page with both FOUO and classified information shall be marked at the top and bottom with the highest security classification of information appearing on the page. Individual paragraphs shall be marked at the appropriate classification level, as well as unclassified or FOUO, as appropriate. Within a classified document, an individual page that contains FOUO information but no classified information shall be marked "For Official Use Only" at the top and bottom of the page, as well as each paragraph that contains FOUO information. Other records, such as photographs, films, tapes, or slides, shall be marked "For Official Use Only" or "FOUO" in a manner that ensures that a recipient or viewer is aware of the status of the information therein. DS on technical documents identify access restrictions. DS "B" through "D" preclude public release and while not marked as FOUO, are subject to all FOUO protection requirements, including the prohibition on unencrypted transmission over the public Internet.

(End of text)

### C.123 SECURITY REQUIREMENTS FOR CONTRACTOR PERSONNEL

a. Permission to visit. Whenever Contractor personnel are required to perform work aboard a ship of U.S. Navy or associated Shore Facility, the Contractor shall submit a visit request via the Joint Personnel Adjudication System (JPAS) using the visiting ship/facility's SMO (NUWC Keyport's SMO is 002536). If company does not have access to JPAS, a written request to visit must be sent to that ship/facility or ship Security Officer using the guidance below.

(1) For classified visits, the visit request shall include all information required by paragraph 6-100 of DOD 5220.22M Industrial Security Manual.

(2) For unclassified visits, the visit request shall include the following information on each person visiting the users agency's facility or ship. The request shall be on company letterhead stationery with company address/telephone number and provide the following information:

Name: \_\_\_\_\_

Job Title/Position: \_\_\_\_\_

Government Security Clearance, if any: \_\_\_\_\_

SSN: \_\_\_\_\_

Date/Place of Birth: \_\_\_\_\_

Citizenship: \_\_\_\_\_

Current Residence Address: \_\_\_\_\_

Length of Visit (if known) \_\_\_\_\_

Additional access information: [http://www.cnic.navy.mil/Kitsap/CNICP\\_A233976](http://www.cnic.navy.mil/Kitsap/CNICP_A233976)

b. Citizenship. No employee or representative of the contractor shall be admitted to any facility or ship of

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the U.S. Navy unless satisfactory proof of citizenship of the United States can be furnished. If citizenship cannot be verified via JPAS an I9 Employment Eligibility Verification form may be required.

c. Compliance with Security Regulations.

(1) The Contractor shall comply with the security regulations in force at Naval Undersea Warfare Center, Division Keyport, WA and Keyport Annex Bangor. Company-granted clearances are not valid for access to restricted areas or information. If access to these areas or information is involved, contractor personnel must possess a Government-granted clearance based on formal investigative actions. Contractor personnel may be required to fill out a form regarding involvement with alcohol or dangerous drugs, police records, relative living abroad, and personal foreign travel as a condition for receiving a clearance.

(2) If applicable, special security provisions for access to classified information are set forth in the attached DD Form 254, Contract Security Classification Specifications.

(3) It is the Contractor's responsibility to collect and account for all personnel identification passes/badges and vehicle passes issued to his employees when no longer needed. The Contractor must return all passes/badges to the facility security office within three (3) days of the separation of an individual from employment on this contract.

(4) It is the Contractor's responsibility to assure that his employees are aware of, and comply with, the security requirements of the facility or ship as set forth in the contract and as explained at the pre-award conference, if applicable. Noncompliance by an individual can result in denial of access to the facility or ship.

(5) If a Contracting Officer's Representative (COR) is appointed in this contract, a listing of persons employed on the contract indicating that they have been briefed on the facility/ship security requirements shall be submitted to the COR within 14 days after award of the contract. The list is in addition to that shown in paragraphs a, b, and c above. The list shall also include a description of all company vehicles, including road equipment and office supply trailers, to be employed on the facility, along with license numbers, if applicable. The Contractor shall promptly notify the COR of any changes to the list.

(6) Per SECNAV M-5510.36, contractor employees working in government spaces are subject to the activity's security education program. Such employees at NUWC DIVKPT must review each NUWC DIVKPT Security Training Quarterly (STQ) Bulletin and report same to the company's Training or Facility Security Officer. Contractor employees with SECRET or higher clearances must attend one counterintelligence briefing annually. Briefings are conducted quarterly and are advertised in the STQ.

(7) The use of privately owned personal computers and cellular telephones by contractor personnel at Naval Undersea Warfare Center, Division Keyport, WA and Keyport Annex Bangor is restricted. Contractors requiring such devices in the performance of this contract shall notify the Contracting Officer.

(8) Contractor personnel at Naval Undersea Warfare Center, Division Keyport, WA and Keyport Annex Bangor are prohibited from having photographic equipment, tape recorders, or other recording devices in their possession.

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## SECTION I CONTRACT CLAUSES

**NOTE: All clauses incorporated by reference and full text in the basic IDIQ contract apply to this Task order, as applicable, in addition to those added here.**

### CLAUSES INCORPORATED BY REFERENCE

52.203-17 CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS (SEP 2013)  
52.204-2 SECURITY REQUIREMENTS (AUG 1996)  
52.204-13 SYSTEM FOR AWARD MANAGEMENT MAINTENANCE (JUL 2013)  
52.210-1 MARKET RESEARCH (APR 2011)  
52.215-10 PRICE REDUCTION FOR DEFECTIVE CERTIFIED COST OR PRICING DATA (AUG 2011)  
52.215-11 PRICE REDUCTION FOR DEFECTIVE CERTIFIED COST OR PRICING DATA - MODIFICATIONS (AUG 2011)  
52.215-12 SUBCONTRACTOR CERTIFIED COST OR PRICING DATA. (OCT 2010)  
52.215-13 SUBCONTRACTOR CERTIFIED COST OR PRICING DATA - MODIFICATIONS (OCT 2010)  
52.219-14 LIMITATIONS ON SUBCONTRACTING (NOV 2011)  
52.219-27 NOTICE OF SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE (NOV 2011)  
52.222-4 CONTRACT WORK HOURS AND SAFETY STANDARDS ACT - OVERTIME COMPENSATION. (JUL 2005)  
52.222-17 NONDISPLACEMENT OF QUALIFIED WORKERS (MAY 2014)  
52.222-29 NOTIFICATION OF VISA DENIAL (JUN 2003)  
52.222-40 NOTIFICATION OF EMPLOYEE RIGHTS UNDER THE NATIONAL LABOR RELATIONS ACT (DEC 2010)  
52.223-5 POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION.(MAY 2011)  
52.224-1 PRIVACY ACT NOTIFICATION (APR 1984)  
52.224-2 PRIVACY ACT (APR 1984)  
52.228-5 INSURANCE-WORK ON A GOVENMENT INSTALLATION (JAN 1997)  
52.232-33 PAYMENT BY ELECTRONIC FUNDS TRANSFER-SYSTEM FOR AWARD MANAGEMENT (JUL 2013)  
52.232-39 UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS (JUN 2013)  
52.237-2 PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION (APR 1984)  
52.237-3 CONTINUITY OF SERVICES (JAN 1991)  
252.203-7003 AGENCY OFFICE OF THE INSPECTOR GENERAL (DEC 2012)  
252.204-7004 ALTERNATE A, SYSTEM FOR AWARD MANAGEMNT (FEB 2014)  
252.204-7005 ORAL ATTESTATION OF SECURITY RESPONSIBILITIES (NOV 2001)  
252.204-7006 BILLING INSTRUCTIONS (OCT 2005)  
252.204-7012 SAFEGUARDING OF UNCLASSIFIED CONTROLLED TECHNICAL INFORMATION (NOV 2013)  
252.215-7002 COST ESTIMATING SYSTEM REQUIREMENTS (DEC 2012)  
252.215-7008 ONLY ONE OFFER (OCT 2013)  
252.222-7002 COMPLIANCE WITH LOCAL LABOR LAWS (OVERSEAS) (JUN 1997)  
252.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS OUTSIDE THE UNITED STATES (MAR 2006)  
252.225-7048 EXPORT-CONTROLLED ITEMS (JUNE 2013)  
252.227-7013 RIGHTS IN TECHNICAL DATA - NONCOMMERCIAL ITEMS (FEB 2014)  
252.227-7016 RIGHTS IN BID OR PROPOSAL INFORMATION (JAN 2011)  
252.227-7025 LIMITATIONS ON THE USE OR DISCLOSURE OF GOVERNMENT-FURNISHED INFORMATION MARKED WITH RESRICTIVE LEGENDS (MAY 2013)  
252.239-7000 PROTECTION AGAINST COMPROMISING EMANATIONS (JUN 2004)  
252.239-7017 NOTICE OF SUPPLY CHAIN RISK (NOV 2013)  
252.239-7018 SUPPLY CHAIN RISK (NOV 2013)

**Clauses in Full:**

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## 52.216-10 -- Incentive Fee (Jun2011)

(a) *General.* The Government shall pay the Contractor for performing this contract a fee determined as provided in this contract.

(b) *Target cost and target fee.* The target cost and target fee specified in the Schedule are subject to adjustment if the contract is modified in accordance with paragraph (d) of this clause.

(1) "Target cost," as used in this contract, means the estimated cost of this contract as initially negotiated, adjusted in accordance with paragraph (d) below.

(2) "Target fee," as used in this contract, means the fee initially negotiated on the assumption that this contract would be performed for a cost equal to the estimated cost initially negotiated, adjusted in accordance with paragraph (d) of this clause.

(c) *Withholding of payment.*

(1) Normally, the Government shall pay the fee to the Contractor as specified in the Schedule. However, when the Contracting Officer considers that performance or cost indicates that the Contractor will not achieve target, the Government shall pay on the basis of an appropriate lesser fee. When the Contractor demonstrates that performance or cost clearly indicates that the Contractor will earn a fee significantly above the target fee, the Government may, at the sole discretion of the Contracting Officer, pay on the basis of an appropriate higher fee.

(2) Payment of the incentive fee shall be made as specified in the Schedule; provided that the Contracting Officer withholds a reserve not to exceed 15 percent of the total incentive fee or \$100,000, whichever is less, to protect the Government's interest. The Contracting Officer shall release 75 percent of all fee withholds under this contract after receipt of an adequate certified final indirect cost rate proposal covering the year of physical completion of this contract, provided the Contractor has satisfied all other contract terms and conditions, including the submission of the final patent and royalty reports, and is not delinquent in submitting final vouchers on prior years' settlements. The Contracting Officer may release up to 90 percent of the fee withholds under this contract based on the Contractor's past performance related to the submission and settlement of final indirect cost rate proposals.

(d) *Equitable adjustments.* When the work under this contract is increased or decreased by a modification to this contract or when any equitable adjustment in the target cost is authorized under any other clause, equitable adjustments in the target cost, target fee, minimum fee, and maximum fee, as appropriate, shall be stated in a supplemental agreement to this contract.

(e) *Fee payable.*

(1) The fee payable under this contract shall be the target fee increased by 30 cents for every dollar that the total allowable cost is less than the target cost or decreased by 30 cents for every dollar that the total allowable cost exceeds the target cost. In no event shall the fee be greater than 8 percent or less than 1 percent of the target cost. In no event shall the proposed target fee be greater than 3.0 percent.

(2) The fee shall be subject to adjustment, to the extent provided in paragraph (d) of this clause, and within the minimum and maximum fee limitations in paragraph (e)(1) of this clause, when the total allowable cost is increased or decreased as a consequence of –

(i) Payments made under assignments; or

(ii) Claims excepted from the release as required by paragraph (h)(2) of the Allowable Cost and Payment clause.

(3) If this contract is terminated in its entirety, the portion of the target fee payable shall not be subject to an increase or decrease as provided in this paragraph. The termination shall be accomplished in accordance with other applicable clauses of this contract.

(4) For the purpose of fee adjustment, "total allowable cost" shall not include allowable costs arising out of --

(i) Any of the causes covered by the Excusable Delays clause to the extent that they are beyond the control and without the fault or negligence of the Contractor or any subcontractor;

(ii) The taking effect, after negotiating the target cost, of a statute, court decision, written ruling, or regulation that results in the Contractor's being required to pay or bear the burden of any tax or duty or rate increase in a tax or duty;

(iii) Any direct cost attributed to the Contractor's involvement in litigation as required by the Contracting Officer pursuant to a clause of this contract, including furnishing evidence and information requested pursuant to the Notice and Assistance Regarding Patent and Copyright Infringement clause;

(iv) The purchase and maintenance of additional insurance not in the target cost and required by the Contracting Officer, or claims for reimbursement for liabilities to third persons pursuant to the Insurance Liability to Third Persons clause;

(v) Any claim, loss, or damage resulting from a risk for which the Contractor has been relieved of liability by the Government Property clause; or (vi) Any claim, loss, or damage resulting from a risk defined in the contract as unusually hazardous or as a nuclear risk and against which the Government has expressly agreed to indemnify the Contractor.

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(5) All other allowable costs are included in "total allowable cost" for fee adjustment in accordance with this paragraph (e), unless otherwise specifically provided in this contract.

(f) *Contract modification.* The total allowable cost and the adjusted fee determined as provided in this clause shall be evidenced by a modification to this contract signed by the Contractor and Contracting Officer.

(g) *Inconsistencies.* In the event of any language inconsistencies between this clause and provisioning documents or Government options under this contract, compensation for spare parts or other supplies and services ordered under such documents shall be determined in accordance with this clause.

**52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000) (NAVSEA VARIATION) (SEP 2009)**

(a) The Government may extend the term of this contract by written notice(s) to the Contractor within the periods specified below. If more than one option exists the Government has the right to unilaterally exercise any such option whether or not it has exercised other options.

**ITEM(S) - LATEST OPTION EXERCISE DATE**

7100 - 7112, 9100, 9101 - No later than 12 months after the task order award date.

7200 - 7212, 9200, 9201 - No later than 24 months after the task order award date.

7300 - 7312, 9300, 9301 - No later than 36 months after the task order award date.

7400 - 7412, 9400, 9401 - No later than 48 months after the task order award date.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any option(s) under this clause, shall not exceed five (5) years, however, in accordance with paragraph (g) of the requirement of this contract entitled "LEVEL OF EFFORT" (NAVSEA 5252.216-9122), if the total manhours delineated in paragraph (a) of the LEVEL OF EFFORT requirement, have not been expended within the period specified above, the Government may require the Contractor to continue to perform the work until the total number of manhours specified in paragraph (a) of the aforementioned requirement have been expended.

**(End of Clause)**

Note: Within the base year and each option year, optional items are available. The Government may exercise optional items by written notice to the Contractor within 15 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to exercise the optional items.

**52.222-2 -- Payment for Overtime Premiums (Jul 1990)**

(a) The use of overtime is authorized under this contract if the overtime premium does not exceed the hours shown in the Table below or the overtime premium is paid for work –

CLIN	DESCRIPTION	HOURS
7000	Transitional Labor	0
7001 - 7007	Base Year Labor	1,000
7008 - 7013	Base Year Optional CLINS	0
7100 – 7106	Option year 1 Labor	1,000
7107 – 7112	Option Year 1 Optional CLINS	0
7200 – 7206	Option year 2 Labor	1,000
7207 – 7212	Option Year 2 Optional CLINS	0
7301 – 7306	Option year 3 Labor	1,000
7307 – 7312	Option Year 3 Optional CLINS	0

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7401 – 7406	Option year 4 Labor	1,000
7407 - 7412	Option Year 4 Optional CLINS	0
	<b>Total</b>	<b>5,000</b>

- (1) Necessary to cope with emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature;
- (2) By indirect-labor employees such as those performing duties in connection with administration, protection, transportation, maintenance, standby plant protection, operation of utilities, or accounting;
- (3) To perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise; or
- (4) That will result in lower overall costs to the Government.
- (b) Any request for estimated overtime premiums that exceeds the amount specified above shall include all estimated overtime for contract completion and shall --
- (1) Identify the work unit; e.g., department or section in which the requested overtime will be used, together with present workload, staffing, and other data of the affected unit sufficient to permit the Contracting Officer to evaluate the necessity for the overtime;
- (2) Demonstrate the effect that denial of the request will have on the contract delivery or performance schedule;
- (3) Identify the extent to which approval of overtime would affect the performance or payments in connection with other Government contracts, together with identification of each affected contract; and
- (4) Provide reasons why the required work cannot be performed by using multishift operations or by employing additional personnel.

(End of Clause)

**52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)**

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

**THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION**

Employee Class Monetary Wage-Fringe Benefits

Code	Grade	Employee Class	Wage
21410	WG5	Warehouse Specialist	\$19.87
13110	None	Video Telecon Tech	\$20.43
14044	GS7	Computer Operator IV	\$25.25
14045	GS8	Computer Operator V	\$27.97
23181	WG9	Electronic Technician Maintenance II	\$29.58

(End of Clause)

**52.222-99 ESTABLISHING A MINIMUM WAGE FOR CONTRACTORS (DEVIATION 2014-O0017)  
(JUNE 2014)**

This clause implements Executive Order 13658, Establishing a Minimum Wage for Contractors, dated February 12, 2014, and OMB Policy Memorandum M-14-09, dated June 12, 2014.



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(a) Each service employee, laborer, or mechanic employed in the United States (the 50 States and the District of Columbia) in the performance of this contract by the prime Contractor or any subcontractor, regardless of any contractual relationship which may be alleged to exist between the Contractor and service employee, laborer, or mechanic, shall be paid not less than the applicable minimum wage under Executive Order 13658. The minimum wage required to be paid to each service employee, laborer, or mechanic performing work on this contract between January 1, 2015, and December 31, 2015, shall be \$10.10 per hour.

(b) The Contractor shall adjust the minimum wage paid under this contract each time the Secretary of Labor's annual determination of the applicable minimum wage under section 2(a)(ii) of Executive Order 13658 results in a higher minimum wage. Adjustments to the Executive Order minimum wage under section 2(a)(ii) of Executive Order 13658 will be effective for all service employees, laborers, or mechanics subject to the Executive Order beginning January 1 of the following year. The Secretary of Labor will publish annual determinations in the Federal Register no later than 90 days before such new wage is to take effect. The Secretary will also publish the applicable minimum wage on [www.wdol.gov](http://www.wdol.gov) (or any successor website). The applicable published minimum wage is incorporated by reference into this contract.

(c) The Contracting Officer will adjust the contract price or contract unit price under this clause only for the increase in labor costs resulting from the annual inflation increases in the Executive Order 13658 minimum wage beginning on January 1, 2016. The Contracting Officer shall consider documentation as to the specific costs and workers impacted in determining the amount of the adjustment.

(d) The Contracting Officer will not adjust the contract price under this clause for any costs other than those identified in paragraph (c) of this clause, and will not provide price adjustments under this clause that result in duplicate price adjustments with the respective clause of this contract implementing the Service Contract Labor Standards statute (formerly known as the Service Contract Act) or the Wage Rate Requirements (Construction) statute (formerly known as the Davis Bacon Act).

(e) The Contractor shall include the substance of this clause, including this paragraph (e) in all subcontracts.

(End of Clause)

**252.239-7001 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION (JAN 2008)**

(a) The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including—

(1) DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and

(2) Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

(b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

(c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

(End of clause)

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## **SECTION J LIST OF ATTACHMENTS**

Att 1 - Cost-Plus-Incentive-Fee Table

Att 2 - Estimated Level of Effort

Att 3 - QASP

Att 4 - WD 15-5525-Rev-1 (01/12/2017)

Att 5 - Contractors Guide To Environmental Compliance

Att 6 - Safety Requirements for Contractors and Subcontractors

Att 7 - DD254, DoD Contract Security Classification Specification

Exhibit A - CDRL A001 Thru A004

Exhibit A - CDRL A005 Thru A008